

**Minutes of the proceedings of the First Meeting of Students' Council of Dr. B. C. Roy
Engineering College, Durgapur held on 10th July, 2018**

The first formal meeting of the Student Council was held on 10th July, 2018 at 4.00 PM in the room allotted for the Students' Council activities. Prof. (Dr.) Narendra Nath Pathak, Chairperson of Students' Council chaired the meeting. He welcomed all the members in the first meeting of the Council. Thereafter, meeting started as per Agenda.

Agenda Item No. 1/1 : Introduction of Students' Council Members

Prof. (Dr.) Narendra Nath Pathak, Chairperson of Students' Council chaired the meeting. He welcomed all the Faculty Advisors and the students in the first meeting of the Council.

Agenda Item No. 1/2 : Rationale behind Students' Council's formation

Prof. (Dr.) Narendra Nath Pathak, Chairperson of Students' Council delivered a brief introduction regarding the rationale behind the formation of **Students' Council**. He informed that the authorities of the college decided that students' scattered representation in various activities of the college is to be formalized for the overall interest of the college. He emphasized that the primary task of the Council will be to give students an opportunity to develop **leadership** by organizing and carrying out various activities of the college and **planning** recreational events that matches with the college spirit. He advised further that Students' Council will be a platform where students will share their ideas, interests and concerns with their teachers and administrative authorities for the betterment of their own college. Prof. Rajdeep Ray, Prof. Abhijit Banerjee and Prof. Saindhab Chatteraj, Faculty Advisors advised that it should be the basic objective of the Student Council to promote harmony amongst all the students across the departments in the college and to collaborate with faculty team.

Agenda Item No. 1/3 : Structure of Students' Council

Chairperson informed that **Students' Council** will be constituted with the students of all years of the college and will act as following three different bodies who will act as

- (i) **Student Academic Council** – student representatives of the Student Academic Council will put their suggestions to the faculty advisor regarding academic learning process, examination activities of the college
- (ii) **Student Social & Cultural Council** - student representatives of the Student Social & Cultural Council will put their suggestions to the faculty advisor regarding social and cultural activities/events & outreach programme of the college
- (iii) **Student Administrative Council** - student representatives of the Student Administrative Council will put their suggestions to the faculty advisor regarding administrative activities viz. hostel affairs, ragging, publicity, grievance redressal, alumni association, etc. of the college.



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Agenda Item No. 1/4 : Selection of Student Representatives

As per the authorities' notification, a list student from all years and from all branches numbering total 18 was presented before the Chairperson and the Faculty Advisors. After discussion, the names were approved and it was decided that these students will represent the student community in the college who will act as members in above mentioned three bodies.

Agenda Item No. 1/5 : Participation of 2nd year students in the cultural functions during Orientation Programme for the first year students to be held on 2/8/2018

It was decided that like previous years, 2nd year students of all B.Tech, MBA and MCA will organize the cultural portion of the Orientation Programme under the guidance of faculty advisors. They will participate in various cultural events like music, dance, recitation, instrument play, etc to entertain the new comers as well as their parents. Rehearsals will be conducted at Recreation points like previous occasions.

Agenda Item No. 1/6 : Induction Programme for the first year students and participation of the senior students

Chairperson initiated the discussion on various events under the Induction Programme to be held from 03/08/2018 to 21/08/2018 for the new comers of the year 2018. It was decided that the senior students of 3rd year and 4th year students will take a lead so that first year students do not face any type of harassment. The freshers should be given warmth, love and affection by the senior students in all academic and cultural activities. NSS team of the students will take active part in outreach activities under Induction Programme.

Agenda Item No. 1/7: Miscellaneous matters with permission of the Chair

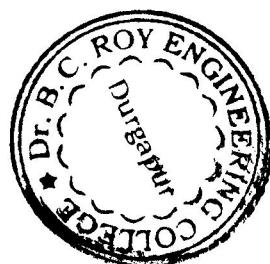
Chairperson informed the students that the authorities of the college have decided that the new Auditorium will be named as "Dulal Mitra Auditorium" in the name of our beloved late President, Late Dulal Mitra. An inauguration programme will be held on 31st August, 2018 where Shri Soumitra Chatterjee will be felicitated and cultural function will take place. He advised that the cultural group students should plan a befitting programme under the advice of faculty advisors.

Students of Cultural team also informed that Teachers' Day will be celebrated by the students department-wise on 5th September, 2018 with colourful events.

The meeting thereafter ended with a vote of thanks to the chair.

Narendra Nath Pathak

Prof. (Dr.) Narendra Nath Pathak
Chairperson
Students' Council



**Minutes of the proceedings of the Second Meeting of Students' Council of Dr. B. C. Roy
Engineering College, Durgapur held on 31st January, 2019**

The first formal meeting of the Student Council was held on 31st January, 2019 at 3.00 PM in the room allotted for the Students' Council activities. Prof. (Dr.) Narendra Nath Pathak, Chairperson of Students' Council chaired the meeting. He welcomed all the members in the meeting of the Council. Thereafter, meeting started as per Agenda.

Agenda Item No. 2/1 : Pre-placement training for final and pre-final year students

Chairperson initiated the discussion on pre-placement training being imparted on Mock Aptitude Test, Mock GD and PI sessions which are held on continuous basis to achieve higher rate of placement. Prof. Rajdeep Ray, faculty advisor, informed that Professional Training Program will be provided by Co-cubes, Reference Globe and Placement Season for all the final year students of 2020. It was decided that Students' Council will take an active role to counsel all the final and pre-final year students to sit for the tests being taken by the external agencies. Both Chairperson and the faculty advisors advised the Council members to counsel the students to attend the Communication Skill classes seriously as many jobs require the communication skill.

Agenda Item No. 2/2 : On-line Class Tests of theoretical papers

Chairperson further informed that as decided in HoDs' meeting, from this semester On-line class test will be introduced and will be conducted through in-house developed software, namely, the **Online Examination System (OES)**. The first on-line class test will be held from 5/3/2019 to 9/3/2019. Students' Council through its members should make the students understand about the benefits of on-line class tests.

Agenda Item No. 2/3 : Outcome based teaching-learning process

It was further discussed that since college is applying for NBA and NAAC accreditations, outcome-based teaching-learning process is to be followed in the college. Numerous Student-centric methods are also to be followed to enhance the Teaching-Learning process including class presentation by students, Class Assignments, Lab Experiments, Technical Videos/Case Studies, NPTEL and SWAYAM videos, IIT-Bombay Spoken Tutorial Projects etc. It was decided that Students' Council will demonstrate the usefulness of above methods and encourage the students to register for NPTEL courses and courses led by IIT-Bombay Spoken Tutorial Projects etc.

Agenda Item No. 2/4 : Participation of Students' Council in NSS activities

It was informed that the Students' Council and the Student NSS team took an active part in the Organ-Donation Sensitization and Awareness Campaign for the Engineering and Management students on 19th January 2019.

Another noble drive for the community was the Voluntary Blood Donation Camp held on 25th January, 2019 hosted by the Students' Council and the NSS team. This philanthropic activity was sponsored by the HDFC Bank Ltd. and the event was a grand success with a robust turnout of 90 donors comprising of students and staffs of the college. Student Council members informed that the programme



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concluded with a collective pledge to host these activities regularly to evoke a sense of commitment to our social responsibilities.

Agenda Item No. 2/5 : Cultural programmes during the semester

Students informed that Tech-Fest 2019 will be held on 21st and 22nd February 2019. It was discussed that Prof. Abhijit Banerjee, faculty advisor will take charge of Tech Fest like previous years. Student Council was advised to provide the names of the students who will be the core committee members for the Tech Fest. Prof. Banerjee informed that a separate meeting will be held with such core committee members and the representatives of the Students' Council to finalize the events of the Tech Fest.

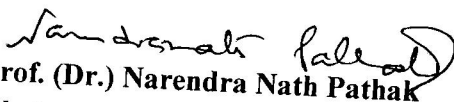
Prof. Saindhab Chatteraj, Faculty Advisor informed that the Cultural Programme 2019 has been rescheduled on Saturday, 6th April, 2019, in view of upcoming ICSE, CBSE and Madhyamik and Higher Secondary Examinations of WBBSE. It was decided that Prof. Chatteraj and Prof. Rajdeep Ray will take charge of events of Cultural Fest like other years. They advised the members of the Students' Council to contact external artist for the said programme and take the approval of the Chairperson.

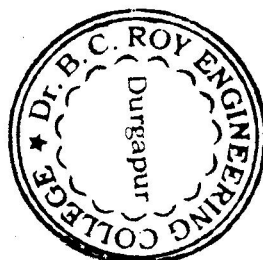
Agenda Item No. 2/6 : Miscellaneous matters with permission of the Chair

Chairperson informed the students that a MOU agreement has been made by the college with The Mission Hospital, Durgapur to provide Consultation Services to the students, staffs, officers and faculty members at the College Campus. Students' Council members should propagate the above information amongst all students.

Chairperson informed that the college has signed a MOU with Tata Power Skill Development Institute (TPSDI) on 2nd February, 2019 with the objective of imparting practical skill sets relevant for the industry among the Mechanical Engineering, Electrical Engineering & Civil Engineering students. Faculty Advisors suggested that Students' Council should inform the students of the above branches about various industrial certification courses offered by TPSDI where they can experience practical hands-on exercises to enhance their skill set.

The meeting thereafter ended with a vote of thanks to the chair.


Prof. (Dr.) Narendra Nath Pathak
Chairperson
Students' Council



**Minutes of the proceedings of the Third Meeting of Students' Council of Dr. B. C. Roy
Engineering College, Durgapur held on 1st August, 2019**

The first formal meeting of the Student Council was held on 1st August, 2019 at 3.00 PM in the room allotted for the Students' Council activities. Prof. (Dr.) Narendra Nath Pathak, Chairperson of Students' Council chaired the meeting. He welcomed all the members in the meeting of the Council. Thereafter, meeting started as per Agenda.

Agenda Item No. 3/1: Orientation Programme & Mandatory Induction Programme

Students' Council placed a list naming the 2nd year students who will perform in the cultural events of the Orientation Programme. After discussion, the list was finalized and approved.

It was discussed and decided that Students Council should take an active part in the **Mandatory Induction Programme** for the first year students which are an integral part of undergraduate engineering. They should also try to make the first year students aware about engineering education and their roles and responsibilities in Society along with their teachers. Students' Council and the NSS team should assist the faculty members in outreach events and the activities like previous year.

Agenda Item No. 3/2: Seminars/Workshops on latest technological trends

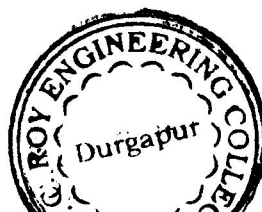
Discussion took place on the Workshops, Seminars and Certification Programme held in the College Campus during last few months. Chairperson mentioned that the objectives of such events are to provide benefit to the students to upgrade and enrich their knowledge base regarding the latest technology trends in IT Industry. Students' Council appreciated the efforts of the college and informed that the Council will motivate the students to register in such seminars/workshops.

Agenda Item No. 3/3: Certification program on "Modern International Digital Marketing Tools and Practices"

Students' Council appreciated the college initiative for conducting one day certification program on "**Modern International Digital Marketing Tools and Practices**" on 19th March, 2019 partnered by The **Cambridge Marketing Services, UK**. Students' Council informed that the above event which highlighted the types, processes, tools and strategies of Digital Marketing in today's market was quite beneficial for the students.

Agenda Item No. 3/4: Student Chapter activities

Students' Chapter activities were discussed and the members of Students' Council informed that during March to May, 2019 student chapter of the college in association with IEEE student branch of Durgapur organized three workshops, viz. (i) "**Google Cloud Study – JAM**", (ii) "**Blockchain**" and (iii) "**Basics of Python**". The above three workshops helped the students to get exposure to hands-on exercises and an insight on the recent applications by the Industry stalwarts. Students' Council assured that such initiatives will continue in the near future.



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Agenda Item No. 3/4: Outcome Based Learning

Chairperson informed that since college is going for NAAC and NBA accreditations and will also apply for NIRF ranking, it has been decided in the Academic Council that henceforth focus will be on Outcome Based Learning. There was an elaborate discussion on this issue and the members of the Students' Council were entrusted with the responsibilities of making all the students aware about this method of teaching.

Agenda Item No. 3/5: On-line 2nd Class Test

Like previous semester, on-line 2nd class test will start from 17/09/2019 and will continue till 21/09/2019. Faculty Advisors advised that the Students' Council must counsel all the students to make themselves available during the above period.

Agenda Item No. 3/6: Continuous Evaluation (CA) Process of MAKAUT

Chairperson mentioned that at all meetings of Departmental Academic Committees (DACs) the new process of Continuous Assessments (CAs) viz. 4(four) times in a semester based on Class Tests (on-line/off-line) has already been discussed. Accordingly, all the students will be assessed at the end of August, September, October and November 2019 as per Academic Calendar published by the University and the College. It is to be noted that every time, i.e. 4 times, the marks of the class test should be converted to 25 during submission of the marks in the portal. It was discussed and decided that the Students' Council members should make all the students aware about this new assessment process.

Agenda Item No. 3/7: MOOCs Course to earn credit marks for securing B.Tech (Hons)

Students' Council noted that first year students appeared for one of the MOOCs courses provided by NPTEL, "Developing Soft Skills and Personality" which was of 3 credits. 1st year students of 2018-19 who had cleared the above NPTEL course will be awarded marks on account of MOOCs credits i.e. under additional 20 credits for acquiring the degree of B.Tech with Honours, effective from the session of 2018-19. They assured that this information will be percolated to the first year students

Agenda Item No. 3/8 : Miscellaneous matters with permission of the Chair

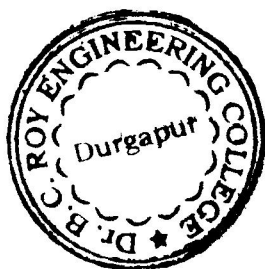
Chairperson informed the students that an **Alumni Meet** may be held in December 2019 to bridge the gap between the industry and the academia through the Alumni base of the Institute.

The meeting thereafter ended with a vote of thanks to the chair.


Prof. (Dr.) Narendra Nath Pathak

Chairperson

Students' Council, BCREC



**Minutes of the proceedings of the Fourth Meeting of Students' Council of Dr. B. C. Roy
Engineering College, Durgapur held on 11th February, 2020**

The Fourth meeting of the Student Council was held on 11th February, 2020 at 4.00 PM in the room allotted for the Students' Council activities. Prof. (Dr.) Narendra Nath Pathak, Chairperson of Students' Council chaired the meeting. He welcomed all the members in the meeting of the Council. Thereafter, meeting started as per Agenda.

Agenda Item No. 4/1: Publication of dates for Continuous Assessment Evaluations (CAs)

Chairperson informed that the University has published the schedule for Continuous Assessment Evaluations (CAs) in four phases. Evaluation Test (Phase I) will be held from 04/02/2020 to 15/02/2020 which will be through Term Paper Evaluation/Quiz/Assignment/Viva, etc. Members of Students' Council were advised to inform the students accordingly.

Agenda Item No. 4/2: IEEE-NCETSTEA 2020

Student Representatives informed that **IEEE-NCETSTEA 2020** (National conference on Emerging Trends on Sustainable Technology and Engineering Applications) with participation from distinguished personalities from academic/industry background held on 7th and 8th February, 2020 was well attended by the students and students also presented papers in the Conference. Student Volunteers also whole heartedly cooperated with the faculty organizers to make the Conference a grand success.

Agenda Item No. 4/3: Students' Participation on celebration of Saraswati Puja

It was noted and appreciated that with active participation of Students' Council, Saraswati Puja was celebrated with grandeur on 30th January, 2020 in the campus.

Agenda Item No. 4/4: Students' Participation on Dulal Mitra Remembrance Day

It was discussed that Students' Council will participate in the programme to be held tomorrow, 12/02/2020 in remembrance of **beloved President Late Dulal Mitra** and will pay him tribute at DM Auditorium from 2.00 PM.

Agenda Item No. 4/5 Tech Fest 2020

It was discussed that **TECH FEST 2020** which was held on 24th and 25th January, 2020 was well organized. Students from all years participated in various programmes like creation of Robotics model, T-shirt painting, and other events.

Agenda Item No. 4/6 Cultural Programme 2020

Chairperson and the Faculty Advisors appreciated the role of the students in the **Cultural Programme** held on 27th January, 2020. Along with external two artists, students also performed various cultural events like dance, music, etc.



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Agenda Item No. 4/7 Participation of Management students in CMC workshop

Student Representatives informed that workshop will be conducted by Cambridge Marketing College, UK, which will be attended mostly by the students of Management (MBA) which will be held on Tuesday, 25th February, 2020. Students assured that the engineering students will also register for the above workshop will mainly highlight on the topic of digital marketing, an emergent area of today's world.

Agenda Item No. 4/8 Special Classes on fundamental subjects

Students suggested that **Special Classes** may be arranged focussing on teaching of fundamental subjects like **Basic Mathematics, Basic Electronics, Basic Coding**, etc. from the very First Semester to learn about the **foundation of engineering subjects**. This way, the trend of the first year students not doing well in the first semester examination may be avoided. Chairperson and the faculty advisors appreciated the suggestions of the students and assured that the above issue will be taken up in the Academic Council and IQAC.

Agenda Item No. 4/9 Participation of the students in social initiative drives

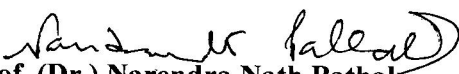
Students informed that **Organ Donation Pledge Workshop** will be held on 29th February, 2020, in association with "**Ganadarpan**" (a Kolkata based NGO). NSS Cell of the college along with Prof. (Dr.) Bijoy Lakshmi Midya will coordinate the said workshop. **Blood Donation Camp** will also be held on 6th March, 2020 in association with The Mission Hospital, Durgapur, like previous years.

Faculty Advisors mentioned that all the students should participate in such activities to earn points as per requirement of MAKAUT during the current Even Semester of 2020 and the Students' Council should take utmost initiative to make all the students aware about the same.

Agenda Item No. 4/10 Miscellaneous matters with permission of the Chair

Chairperson informed the students that the college may bring an Entrepreneur under NEN initiative on 28/03/2020 who will share his thoughts about the start-ups and entrepreneurship activities which will be extremely beneficial for the students. Students' Council should take a lead role in this event.

The meeting thereafter ended with a vote of thanks to the chair.


Prof. (Dr.) Narendra Nath Pathak
Chairperson
Students' Council, BCREC

