



Dr. B. C. ROY ENGINEERING COLLEGE, DURGAPUR

(Approved by AICTE & Affiliated to MAKAUT, WB)

CAMPUS : JEMUA ROAD, FULJHORE, DURGAPUR-713206 (W.B.), INDIA
☎ : (0343) 250-1353/4106/4121/2449, Fax : (0343) 250-4059 / 3424
E-mail : info@bcrec.ac.in • Website : www.bcrec.ac.in

M/s RASANA,
Flat No. 8, Vijay Jyoti Apartments,
Mamra Bazar, Durgapur - 713206.

M/s ANUSTHAN,
44, Rabindra Sarani, Srinagar Pally (B Zone),
Durgapur - 713 213.

M/s NEW DURGAPUR CANTEEN CUM CATERER,
11/2, Rana Pratap Road, A - Zone,
Durgapur - 713 204.

BCR/Catg./36/ 6606

12th July, 2019.

Dear Sir/Madam,

Sub: Contract for providing Meal Services at Hostels within the College premises (Dr. B. C. Roy Engineering College, Jemua Road, Fuljhore, Durgapur & Dr. B. C. Roy College of Pharmacy and Allied Health Sciences/ Dr. B. C. Roy Polytechnic, Bidhan Nagar, Durgapur.)

Please refer to the discussions held during the joint meeting of College Officials and the respective Catering firms on 11.6.2019.

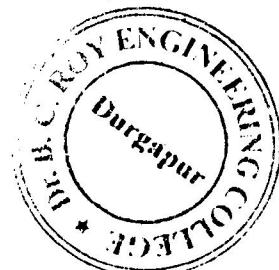
The College Authorities have agreed to enhance the admissible Meal Rate (Morning Tea/Breakfast/ Lunch/ Evening Snacks/ Dinner) per diem per student by ten percent (10%) with effect from the ensuing Odd Semester (July, 2019), and shall remain valid for one year.

The rates thus enhanced are as follows:

Srl No.	Current Rate	Enhanced Rate	Applicability	Caterer
1.	Rs. One Hundred (Rs.100.00)	Rs. One Hundred & Ten (Rs.110.00)	Satyen Bose, Aurobindo & Chittaranjan Hall of Residences within BCREC Campus. Vivekananda Hall of Residence at BCRCP&AHS	M/s ANUSTHAN at BCREC New Durgapur Canteen Cum Canteen. for Vivekananda Hostel for Boys at BCRCP

Abhaya Chatterjee

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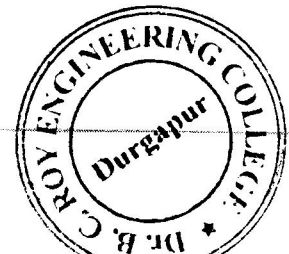
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2.	Rs. Ninety Five and paise Seventy Five (Rs.95.75)	One Hundred and five (Rs. 105.00)	Mother Teresa Hall of Residence and Nivedita Hall of Residence within BCREC Campus. Sarada Girls' Hostel at BCRCP	M/s RASANA M/s Durgapur Canteen cum Caterer at BCRCP Campus.
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General Conditions for the Award of Contract :

1. The Caterers must be in possession of Valid Licences for commencement of Business as Food Business Operator issued by the Department of Health and Family Welfare, Government of West Bengal and conforming to FSSAI requirements.
2. Certificate of Enlistment from the Durgapur Municipal Corporation and/or Gram Panchayat for commencement of Trade.
3. Must adhere to The Food Safety and Standards Act, 2006, which inter-alia mandates :
 - (i) As a food business operator, it is the responsibility of the Operator to ensure that no food articles, preservatives, additives shall be used which is considered "unsafe", "sub-standard", "misbranded" or "adulterated".
 - (ii) The Operator shall furnish in writing a guarantee that no unsafe ingredients have been used in the preparation of food items; and ensure that the purchase of raw materials like spices, oil, milk, meat and other edibles are against Cash Memo/ Invoices.
 - (iii) The food operator shall not employ any person suffering from infectious or contagious diseases.
 - (iv) The Caterer shall be liable for negligence in the use of ingredients/preparation and service of food to the students that may result in sickness and eventual hospitalization of the student-consumer. Adequate penalty, including hospitalization charges, may be imposed by the College Authorities for such negligence.
 - (v) Each Hostel has been provided with food preparation area/ washing bays, and preparation of food for the Hostel Boarders must be made at the specific location.
 - (vi) Food preparation area(s) must be kept clean and dirt - and - soot free. Prepared Meals must always be kept under cover to prevent Vector - borne diseases.
 - (vii) Mechanisation of food preparation must be ensured - Roti - making Machines, Vegetable peelers and Grinders must be utilized. Perishable Raw Materials must be stored in refrigerated condition.

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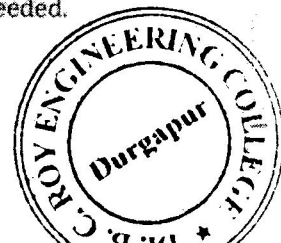
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- (viii) LPG Burners must be utilised so that the area is smoke- free.
- (ix) Left - over food articles must not be served to the student - boarders under any circumstances.
- (x) Adequate man - power must be deployed for preparation of food at the allotted locations, and for serving of food to student - boarders. Lack of man - power deployment may result in delays to food services and consequent late reporting by students for academic activities.
- (xi) The College Authorities may inspect the prepared food through designated officials and have the food analysed by responsible authorities.
- (xii) The Caterers must adhere to statutory obligations regarding admissibility of minimum wages as specified by the Labour Commissioner, Government of West Bengal and extend facilities of ESI and/or PF regulations as per the directives of the Government (State or Central) from time to time.
- (xiii) Taxes, if any at the applicable rate in this connection, shall be borne by the College authorities.
- (xiv) Food shall be only served in the dining area, and no room services shall be encouraged or allowed. Food shall not be served to any outsiders, unless otherwise advised by the College Authorities. The Security personnel deployed at the Hostels are at liberty to prevent unauthorised entry.
- (xv) Meal timings/ Breakfast timings shall be adhered to, and no sub- contracting any part of this Contract.
- (xvi) Room for Food preparation, washing bays, water and electricity shall be provided by the College. No additional space can be provided.
- (xvii) If the College remains closed for one clear calendar month (1st day of the month to the 30th/31st day of the same calendar month), no payment shall accrue to the Caterer, but when the College Hostel remains open for requirements of the University/ Academic considerations for any number of days during one Calendar month, pro - rata payments at the rate of 60:40 percentage ratio (60 % payable to the food operator and 40% shall be absorbed by the College Authorities) shall be admissible to off - set labour wages and other incidental payments incurred by the Caterer.
- (xviii) If the Caterer resorts to storage of alcoholic/narcotic substances of student - boarders at any of the storage points, this Contract shall be summarily terminated and appropriate action, deemed fit will be taken against the errant Caterer.
- (xix) The Caterer must notify periodically (after every fifteen days) of student - boarders who are remaining absent and not consuming food at the Hostels, and their food shall not be prepared to minimise wastages. If the student - boarder subsequently returns to the Hostel, the Dy. Campus Administrator, Wardens/Matrons shall notify the Caterers to resume their Meal Services.
- (xx) Minor repairs/maintenance shall be the responsibility of the Caterer. College Authorities shall only undertake major repairs/ re-modification jobs, as needed.

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4. Menu Calendar :

The Food Operators may prepare a day- wise Menu Calendar in consultation with the Campus Administrator, Hostel Superintendents and Student- Boarder representatives at each of the Hostels before commencement of each Semester. The Menu Calendar so drawn shall be in vogue for at least one calendar month.

Quantity of basic items of food per student boarder for major meals like Lunch and Dinner shall be as follows:

1. Cooked Rice - 100 gms. Second helping, if needed by any student, shall be 40 grams.
2. Biscuits - 2 per student for the Morning Tea. Biscuits provided must be FSSAI approved quality.
3. Bhaji - 50 - 60 grams.
4. One Sabji with seasonal vegetables - 100 gms per student - boarder.
5. Fish - 80 grams, two days of the week.
6. Dal (Moong/Musur/Arhar variety) -50 grams
7. Mutton/ Chicken - 100 grams per student - boarder - four days/week.
8. Egg curry - at least two eggs/per boarder, one day of the week for Lunch/dinner.
9. For vegetarian boarders - Paneer at least 40 grams per student.
Cauliflower/Cabbage /Rajmah / Dhoka / Peas Curry- 75 grams per student.
10. Papad/ Chutney/ Pickles - Common for all.
11. Breakfast - to consist of four slices of Bread with butter/jam and omelette (or boiled/fried eggs) or Puri/ Sabji and sweets, Chapati/Sabji and sweets/seasonal fruits.
12. Evening Snacks - Idli/ Dosa/ Samosa / Bread (Butter or Jam)/Sweets and tea.

If the terms are acceptable to you, please sign the duplicate of this letter as a token of acceptance. Also please submit the Valid Licences for commencement of Business as Food Business Operator issued by the Department of Health and Family Welfare, Government of West Bengal, and Certificate for commencement of Trade for the year 2019 with the duplicate letter of acceptance.

Thanking you,

Yours faithfully,

Tarun Bhattacharya
(Tarun Bhattacharya),

General Secretary, Dr. B. C. Roy Engineering College, Durgapur.

Copy to: Director, Dr. B.C. Roy Engineering College/ Director, Dr. B. C. Roy College of Pharmacy & AHS/ Principal, Academy of Professional Courses/ Advisor, Dr. B. C. Roy Polytechnic/ Principal, Dr. B. C. Roy Polytechnic/ Registrar, BCREC/ Registrar, BCRCP&AHS/Campus Administrator, BCREC/ Hostel Superintendents of the seven hostels located within BCREC and BCRCP&AHS/ Sr. Manager, Finance, BCREC/ Sr. Manager (Admin.), Management House, BCREC/ Asstt. Proprietor, BCRCP&AHS/ Manager, Corporate Affairs, BCREC/ Asstt. Proprietor, BCRCP&AHS/ Office File Catg.36

