



# Dr. B. C. ROY ENGINEERING COLLEGE, DURGAPUR

(Approved by AICTE & Affiliated to MAKAUT, WB)

CAMPUS : JEMUA ROAD, FULJHORE, DURGAPUR-713206 (W.B.), INDIA

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Dr. B. C. Roy  
Engineering  
College (BCREC)

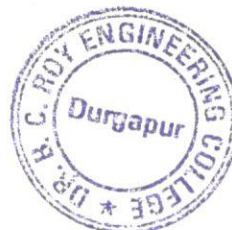
## Internal Quality Assurance Cell (IQAC)

### Agenda of the Tenth IQAC meeting (IQAC\_10) to be held on 20<sup>th</sup> December, 2022

1. Confirmation of Minutes of previous meeting (9<sup>th</sup> Meeting of IQAC)
2. Review of data/documents prepared for submission of AQAR (Cycle 2) for the Academic year 2021- 22
3. Submission of AQAR data to be placed before the Board of Governors of the Institute for statutory approval
4. Status of Academic-Audit by IQAC Team for all departments for academic year 2021-22
5. Discussion on the progress of NBA Re-Accreditation of ECE and CSE departments
6. Suggestions of IQAC for improvement of different quality processes -
  - Streamlining of Data Collection Process through Repository
  - Institutional Preparedness for implementing the features of NEP 2020
  - Holding of National Seminars/Workshops by IQAC team for other non-NAAC accredited Institutes

*Sanjay Sengupta*  
19/12/2022

**Prof. (Dr.) Sanjay Sengupta**  
Coordinator, IQAC Cell





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## Minutes of the proceedings of the Tenth Meeting of Internal Quality Assurance Cell (IQAC) of Dr. B. C. Roy Engineering College, Durgapur

The 10<sup>th</sup> IQAC Meeting was conducted on 20<sup>th</sup> December, 2022 at 3.00 pm in the IQAC Room. Prof. (Dr.) Sanjay S. Pawar, Chairperson of IQAC chaired the meeting.

Item	Agenda	Minutes of the proceedings
10/1	Confirmation of minutes of previous meeting	Minutes of the 9 <sup>th</sup> meeting of IQAC was unanimously accepted and confirmed.
10/2	Review of data/documents prepared for submission of AQAR (Cycle 2) for the Academic Year 2021-22	<p>IQAC Coordinator, Dr. Sanjay Sengupta has shown all the quantitative metrics collected and consolidated after review by IQAC to all the members for the academic year 2021-22. Different discrepancies and scope of improvements are discussed. It has been decided that more focus on improvement will be given on research publication. Also, efforts should be continued for getting some research funding.</p> <p>IQAC Coordinator informed that one of the most important criterions of AQAR submission for Cycle 2 2021-22 AY is to elaborate the preparedness of the Institute on following aspects which has been given thrust in NEP 2020.</p> <ol style="list-style-type: none"><li>1. Multidisciplinary/interdisciplinary</li><li>2. Academic bank of credits (ABC)</li><li>3. Skill development</li><li>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</li><li>5. Focus on Outcome based education (OBE)</li><li>6. Distance education/online education</li></ol> <p>Institutes initiatives in this regard is explained in the AQAR 2021-22. More focus on this will be given during the next AQAR submission.</p>
10/3	Submission of AQAR data to be placed before the board of Governors of the institute for statutory approval	IQAC after discussing thoroughly the AQAR data for the academic session 2021-22, approved the same unanimously. Registrar was advised to place the approved AQAR data before the BoG in the ensuing 45 <sup>th</sup> meeting to be held on 21 <sup>st</sup> January, 2023 for statutory approval by the BoG. If any improvement is suggested it will be brought to the notice of IQAC for the next AQAR cycle.
10/4	Status of Academic-Audit by IQAC Team for all departments for academic year 2021-22	Internal Academic audit was conducted for the Academic year 2021-22 for all the departments by IQAC. The academic audit report as finalized by IQAC was prepared by each department

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		is reviewed by IQAC members. Corrections and improvements are suggested are communicated to the departments through Audit findings report. It has been decided from the next academic year some external verification of the audit reports will be done.
10/5	<b>Discussion on the progress of NBA Re-Accreditation of ECE and CSE departments</b>	ECE and CSE departments are preparing for reaccreditation by NBA. SAR preparation is in progress. It will be reviewed during January, 2023 for any improvements.
10/6	<b>Suggestions of IQAC for improvement of different quality processes -</b>  ➤ Streamlining of Data Collection Process through Repository ➤ Institutional Preparedness for implementing the features of NEP 2020 ➤ Holding of National Seminars/Workshops by IQAC team for other non-NAAC accredited Institutes	<ul style="list-style-type: none"><li>• IQAC Coordinator pointed out that the streamlining of data collection process is very important for any quality process. For that a data repository should be there. Primarily the different event data with the reports of the events, publication data, FDP data should be collected through a central repository system which may be available through website. All members unanimously agreed on the same and it has been decided that through central repository such data will be collected.</li><li>• Further discussions and course of actions to be decided for implementation of the features of NEP-2020. In the next IQAC meeting a roadmap will be suggested for approval.</li><li>• IQAC coordinator has suggested if some seminars / workshops may be organized for some non NAAC accredited institutes to update them about the process of accreditation and its importance. The planning for such activity is to be done through the public relations department of the institute</li></ul>

The meeting thereafter ended with a vote of thanks to the Chair.

  
Prof. (Dr.) Sanjay Sengupta  
Coordinator, IQAC Cell

  
Prof. (Dr.) Sanjay S. Pawar  
Chairperson, IQAC Cell  
Principal  
Dr. B. C. Roy Engineering College  
DURGAPUR





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## DR. B.C.ROY ENGINEERING COLLEGE, DURGAPUR ATTENDANCE OF 10<sup>TH</sup> INTERNAL QUALITY ASURANCE CELL (IQAC) MEETING HELD ON December 20, 2022

Sl. No.	Name	Designation in IQAC	Signature
1.	Shri Tarun Bhattacharya, General Secretary, BCREC Society	Management	M. Bhattacharya
2.	Prof. (Dr.) Sanjay S. Pawar, Principal	Chairperson	S. Pawar
3.	Prof. (Dr.) K. M. Hossain, Vice-Principal	Co- Chairperson	K. M. Hossain
4.	Dr. Sanjay Sengupta, HoD, Civil Engineering	Coordinator	Sanjay Sengupta
5.	Smt. Ruma Mitra, Registrar	Member	Ruma Mitra
6.	Dr. Alope Kahali, Head (Administration)	Member	A. Kahali
7.	Commdr. (Retd.) Ratnakar Ghosh, Campus Administrator	Member	R. Ghosh
8.	Shri Rajesh Chatterjee, Sr. Manager (Admn.)	Member	Rajesh
9.	Shri Ravi Sharma, Sr. Manager (Finance)	Member	R. Sharma
10.	Prof. (Dr.) Narendra Nath Pathak, Dean (SW & A) & HoD (ECE)	Member	N. Pathak
11.	Prof. (Dr.) Chandan Chatteraj, HoD, (ME)	Member	C. Chatteraj
12.	Prof. (Dr.) Chandan Koner, HoD (CSE)	Member	C. Koner
13.	Prof. (Dr.) Somroop Siddhanta, HoD (MBA)	Member	Somroop Siddhanta
14.	Dr. Jayanta Pal, Assoc.Prof., Basic Science & Humanities	Member	J. Pal
15.	Dr. Pabitra Kumar Dey, HoD (MCA)	Member	
16.	Dr. G.S. Mitra Thakur, HoD, AIML	Member	
17.	Dr. Anirban Bose, Asstt. Professor Computer Science & Engineering	Member	A. Bose
18.	Prof. Arijit Kumar Banerjee, Asstt. Professor Civil Engineering	Member	Arijit Banerjee
19.	Prof. Anandaproya Majumdar, Computer Science and Engineering	Member	A. Majumdar
20.	Dr. Tribeni Prasad Banerjee, Asstt. Professor, ECE	Member	T. Banerjee
21.	Dr. Ritu Rani Maity, Asstt. Professor, EE	Member	R. Maity
22.	Prof. Mou Das Mahapatra, Asstt. Professor, EE, BCREC & Member Alumni Association	Member	M. Das
23.	Mr. Abhijit Shyam, Entrepreneur, President, Alumni Association, BCREC	Member	
24.	Shri Sanjay Jha, HR Manager, Neo Metaliks	Member	
25.	Shri Sujit Kumar Pal, Personnel Manager, GE India Power	Member	
26.	Dr. Chandan Kumar Ghosh, Head (R&D)	Invitee	Chandan Ghosh 20/12/2022
27.	Dr. Susanta Dutta, HoD, EE	Invitee	S. Dutta
28.	Dr. Suman Bhattacharjee, HoD, IT	Invitee	S. Bhattacharjee