Dr. B. C. Roy Engineering College, Durgapur
Department of Computer Applications (MCA)

Jemua Road, Fuljhore, Durgapur -713206

Affiliated to MAKAUT, Approved by AICTE, Accredited with 'B+' Grade by NAAC

BCR/MCA/2025-26/DAC-

To whom it may concern

This is for the information to all concerns that a departmental meeting with the following agendas has been called by HoD, MCA at Seminar Hall, MCA Department meeting room from 03:00pM, 02-03-2026. Hereby all members are requested to attend the meeting at above mentioned venue.

Agendas:

- Feedback Analysis Of Course end and Semester end.

27/02/26

27/02/2026

(SUBHRANGSU CHANDRA)
Meeting Convener, MCA Department

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DAC on 2nd March 2026 @ 03.00PM at Departmental Meeting room.

Agendas:

- Feedback Analysis Of Course end, Semester end for odd semester.

Members Present:

Name	Designation	Signature with Date
DR. PABITRA KUMAR DEY	Prof. & HoD	02/03/26
DR. FALGUNI CHAKRABORTY	Asso. Prof.	02/03/26
PROF. DEBASIS GUHA	Asst. Prof.	02/03/26
PROF. ANSUMAN MAHANTY	Asst. Prof.	02/03/26
PROF. SUBHRANGSU CHANDRA	Asst. Prof.	02/03/26
PROF. UDAY KUMAR BANERJEE	Asst. Prof.	02/03/26
PROF. ANUPAM BAIDYA	Asst. Prof.	2/3/26
PROF. BISESWAR GHOSH	Asst. Prof.	02.03.26
Mrs. MONALISHA KAR	TA	02/03/26
MR. CHAYAN MUKHERJEE	Off. Asst.	02/03/26

B. C. ROY ENGINEERING COLLEGE MCA DURGAPUR

DR. B. C. ROY ENGINEERING COLLEGE, DURGAPUR
Department of Computer Applications (MCA)
Minutes of Meeting of DAC

Date of Meeting: 02-03-2026 **Timing: 03:00 PM – 04.00 PM**

Venue: MCA (LAB)

Discussions held as follows:

1. **Teaching–Learning Process:**

Student feedback showed high satisfaction with syllabus coverage, teaching quality, faculty preparedness, and communication, with most responses in the Very Good to Excellent category.

2. **Use of Teaching Methods and ICT:**

Faculty members regularly used examples, applications, projectors, and multimedia tools, which students found effective for better understanding of concepts.

3. **Assessment and Mentoring:**

Internal evaluation and continuous assessment were reported to be fair and transparent, while mentoring support was appreciated by most students.

4. **Course Relevance and Practical Exposure:**

Students acknowledged that courses were relevant to real-life and industry applications, though some suggested more practical examples, mini projects, and case-based discussions.

5. **Infrastructure Feedback:**

Classroom, laboratory, library, hostel, sports, internet, hygiene, and canteen facilities were generally rated satisfactory to excellent, with some suggestions for improvement in Wi-Fi and lab resources.

6. **Issues Identified:**

Key concerns included the need for stronger support for weaker students, enhanced hands-on lab activities, advanced topic discussions, and improved internet connectivity.

7. **Action Taken:**

Faculty were advised to introduce more industry-oriented case studies, tutorial classes, laboratory demonstrations, mini projects, and interactive sessions, while institutional measures were initiated to improve Wi-Fi, software tools, and extracurricular facilities.

The Meeting ended with a vote of thanks by HOD to all members.

02/03/2026

(HOD)

DR. B. C. ROY ENGINEERING COLLEGE ★ MCA ★ DURGAPUR

1) Copy to the departmental NAAC Co-ordinator.

An Autonomous Institute

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Action Taken Report (ATR)

Based on Course End Feedback and Semester End Feedback
MCA Programme – Academic Year 2025–26
Department of Computer Applications

Introduction

The Department of Computer Applications collected **Course End Feedback from MCA 1st and 3rd semester students** and **Semester End Feedback from all MCA students** for the academic session **2025–26**. The feedback was taken to evaluate the effectiveness of the **teaching–learning process, syllabus coverage, teaching methodology, ICT usage, student support, and infrastructure facilities**.

1. Action Taken Report Based on Course End Feedback

MCA 1st Semester (2025–26)

Major Observations

1. Most students reported that **syllabus coverage was between 85–100%**.
2. Students rated the **teaching approach as Excellent or Very Good**.
3. Teachers regularly used **examples and applications for explaining concepts**.
4. **ICT tools such as projectors and multimedia presentations** were widely used.
5. Internal evaluation and continuous assessment processes were reported to be **fair and transparent**.

Issues Identified

- A few students suggested **more practical examples and industry-related applications**.
- Some students indicated the need for **additional mentoring support for weaker students**.

Action Taken

1. Faculty members were advised to include **more industry-oriented examples and case studies** during lectures.
2. Additional **tutorial classes and doubt clearing sessions** have been introduced.
3. Mentoring activities were strengthened to **identify academically weaker students and provide guidance**.
4. More **interactive classroom sessions and problem-solving exercises** were encouraged.

2. Action Taken Report Based on Course End Feedback

MCA 3rd Semester (2025–26)

Major Observations

1. Students expressed **high satisfaction with teaching quality and course delivery**.
2. Faculty members regularly **discussed Continuous Assessment performance with students**.
3. Most students confirmed **effective use of ICT tools during lectures**.
4. Students agreed that the **courses were relevant to real-life and industry applications**.

Issues Identified

- Some students suggested increasing **hands-on lab activities and project-based learning**.
- A few responses indicated the need for **more discussion on advanced topics and real-world case studies**.

Action Taken

1. Faculty members have been instructed to include **mini projects and case-based learning** in their courses.
2. More **laboratory demonstrations and practical sessions** have been introduced.
3. Industry-related assignments and **problem-solving tasks** are being incorporated.
4. Faculty development activities are encouraged to promote **innovative teaching methods**.

3. Action Taken Report Based on Semester End Feedback

MCA Programme – Odd Semester (2025–26)

Major Observations

Students generally rated the following aspects as **Very Good to Excellent**:

- Overall syllabus coverage
- Teacher preparedness and communication
- Learning environment in classrooms and laboratories
- Fairness of internal evaluation
- Use of ICT tools in teaching
- Mentoring and academic support
- Institutional support for workshops, seminars, and extracurricular activities

Infrastructure Feedback

Students provided feedback regarding institutional facilities such as:

- Classroom facilities
- Laboratory facilities

- Library facilities
- Hostel facilities
- Sports facilities
- Internet and Wi-Fi
- Cleanliness and hygiene
- Drinking water
- Canteen services

Most of the responses indicated **satisfactory to excellent facilities**, though a few suggestions were made for improvement.

Issues Identified

1. Improvement required in **internet connectivity and Wi-Fi speed** in certain areas.
2. Some students suggested **enhancement of laboratory resources and software tools**.
3. A few students recommended improving **sports and extracurricular facilities**.

Action Taken

1. The institute IT cell has been informed to **improve internet bandwidth and Wi-Fi coverage**.
2. Additional **software tools and lab equipment** will be procured for MCA laboratories.
3. The department will organize **more technical workshops, seminars, and industry interactions**.
4. The administration has been informed to further enhance **sports and recreational facilities**.

Conclusion

The feedback analysis indicates that students are **largely satisfied with the teaching–learning process, faculty support, and institutional facilities** in the MCA programme. The department has taken proactive measures to address the suggestions provided by students. Continuous monitoring and regular feedback collection will be maintained to ensure **quality improvement in academic and infrastructural aspects**.