DR. B. C. ROY ENGINEERING COLLEGE, DURGAPUR

DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

NOTICE

Ref: BCREC/CSE/DAC/2025-26/ODD/007 **Date: 27.03.2026**

Subject: Meeting of the Departmental Academic Committee (DAC) regarding Analysis of Student Feedback and Preparation of Action Taken Report (ATR)

This is for information of all concerned that a meeting of the Departmental Academic Committee (DAC) of the Department of Computer Science and Engineering will be held on **30th March, 2026 (Monday)** at the Lab3, Main Building, from **12:00 PM to 01:00 PM**.

The meeting will discuss the analysis of Odd Semester (Third, Fifth and Seventh Semester) feedback received from the B.Tech batches 2024–28, 2023–27 and 2022–26, respectively. The committee will also review the Student Satisfaction Survey (SSS) and discuss the preparation of an Action Taken Report (ATR) based on the feedback received.

The following points will be discussed during the meeting:

1. Analysis of semester-wise student feedback.
2. Analysis of the Student Satisfaction Survey (SSS).
3. Identification of areas requiring improvement in the teaching-learning process.
4. Discussion and finalization of the Action Taken Report (ATR).
5. Recommendation of suitable remedial measures to enhance academic performance and overall student experience.

All concerned DAC members are requested to attend the meeting.

27.03.26

Prof. Syed Zahir Hasan
Assistant Prof. and
Convener of Departmental Meetings.

Dr. Rajkumar Samanta
Professor and HOD, CSE

DR. B. C. ROY ENGINEERING COLLEGE, DURGAPUR

DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Ref: BCREC/CSE/DAC/2025-26/ODD/008 **Date: 30.03.2026**

The DAC meeting was held in the HoD's LAB3, Main Building, on March 30, 2026, from 12:00 PM to 01:00 PM to analyze the Odd Semester (Third, Fifth and Seventh Semester) feedback for the B.Tech batches 2024–28, 2023–27 and 2022–26, respectively. After reviewing the feedback provided by the students and the Student Satisfaction Survey (SSS), the following observations and action taken report were prepared.

Action Taken Report Based on the Feedback on Odd Semester of AY 2025–26

A. The following observations emerged after analyzing the submitted students' feedback.

I. Semester Feedback Analysis for 3rd Semester

1. **Syllabus Coverage:** Almost all students reported satisfactory syllabus coverage, indicating that the course contents were delivered as per the academic schedule.
2. **Teacher Preparedness:** A large majority of students expressed satisfaction with the preparation and subject knowledge of the teachers.
3. **Communication Effectiveness:** Students indicated that classroom communication was clear and understandable.
4. **Learning Environment:** Most respondents rated the classroom environment as good and conducive to effective learning.
5. **Evaluation Fairness:** Internal assessments and evaluation procedures were considered fair and transparent by the majority of students.
6. **Mentoring Support:** Students acknowledged the positive contribution of the mentoring system to their academic and personal development.
7. **Outcome Awareness:** Teachers regularly discussed Course Outcomes (COs) and Programme Outcomes (POs) with students.
8. **Use of ICT Tools:** Students reported the use of ICT tools and digital teaching resources during classroom lectures.
9. **Teaching Practices:** Students appreciated interactive and student-centric teaching methodologies adopted by faculty members.
10. **Internship and Skill Development:** Students were encouraged to participate in skill-development programmes, technical activities and extracurricular activities.

II. Semester Feedback Analysis for 5th Semester

1. **Syllabus Coverage:** The majority of students indicated satisfactory syllabus coverage and academic progress during the semester.
2. **Teacher Preparedness:** Students reported that teachers were adequately prepared and organized for lectures.
3. **Communication:** Most students found teachers' communication effective and helpful in understanding course contents.
4. **Learning Environment:** The overall classroom learning environment was rated positively by a large portion of students.
5. **Evaluation Process:** Internal evaluation was considered fair, transparent and properly conducted.
6. **Mentoring and Guidance:** Students expressed satisfaction with faculty mentoring and academic guidance.
7. **Outcome Awareness:** Teachers regularly explained course objectives, learning outcomes and expected competencies.
8. **ICT Integration:** ICT tools, presentations, digital resources and online learning materials were used during teaching.
9. **Teaching Methodologies:** Students appreciated participative, problem-solving and experiential learning approaches.
10. **Professional Exposure:** Students acknowledged departmental initiatives promoting internships, seminars and technical activities.

III. Semester Feedback Analysis for 7th Semester

1. **Syllabus Coverage:** A high percentage of students indicated satisfactory syllabus coverage during the semester.
2. **Teacher Preparedness:** Teachers were reported to be well prepared and knowledgeable in their respective subject areas.
3. **Communication Effectiveness:** Students found classroom communication clear and helpful for understanding advanced concepts.
4. **Learning Environment:** The majority of students considered the learning environment supportive and conducive to academic development.
5. **Evaluation Fairness:** Internal assessments were considered transparent and unbiased.
6. **Mentoring System:** Students acknowledged the support provided by faculty mentors regarding academic progress and career guidance.
7. **Outcome Awareness:** Teachers discussed Course Outcomes, Programme Outcomes and the practical relevance of course contents.
8. **Use of ICT Tools:** Students reported adequate use of digital teaching resources and technological tools.
9. **Teaching Methodologies:** Interactive teaching practices, including case studies, problem-solving activities and discussions, were appreciated.
10. **Career and Skill Development:** Students recognized departmental initiatives supporting placements, internships and technical skill development.

IV. Student Satisfaction Survey Analysis for 3rd, 5th and 7th Semesters

1. A significant percentage of students expressed satisfaction with syllabus coverage and timely completion of course contents.
2. Most students indicated that teachers were well prepared and organized for classroom teaching.
3. A large portion of students found teacher-student communication effective and supportive.
4. Students acknowledged the contribution of the mentoring system to their academic and personal development.
5. Many respondents appreciated the use of participative, problem-solving and student-centric teaching methods.
6. Students reported the use of ICT tools and digital resources in teaching-learning activities.
7. Students recognized opportunities for skill development, internships, seminars and extracurricular activities.
8. Overall feedback indicated that the teaching-learning process in the Department of CSE was satisfactory, with scope for further improvement in selected areas.

B. The following remedial measures and improvement initiatives are being undertaken based on the feedback received.

1. Faculty mentors will conduct regular and structured mentoring sessions to provide academic guidance and address students' individual concerns.
2. Teachers will emphasize clear communication, interactive discussions and doubt-clearing sessions during lectures to improve conceptual understanding.
3. Course objectives, Course Outcomes and Programme Outcomes will be consistently highlighted during classroom teaching and relevant orientation sessions.
4. Greater use of ICT tools, digital learning resources and interactive teaching techniques will be encouraged to enhance classroom engagement.
5. Internal assessment procedures will be conducted transparently, and timely feedback will be provided to students to help them improve their performance.
6. Infrastructure-related issues highlighted through student feedback will be communicated to the appropriate administrative authorities for necessary action.
7. Workshops and training programmes will be organized to improve students' communication skills, resume preparation, aptitude and interview skills.
8. Additional seminars, industry interactions, hackathons and technical events will be arranged to provide students with practical exposure and professional awareness.
9. Students preparing for competitive examinations such as GATE, CAT and GRE will be encouraged and supported through faculty guidance and relevant study resources.
10. Participation in sports, yoga, NSS and other extracurricular activities will be encouraged for the holistic development of students.
11. Additional academic support, including remedial classes, tutorial sessions and practice assignments, will be provided to students requiring improvement.
12. The effectiveness of the above measures will be monitored through subsequent student feedback, academic performance and departmental review meetings.

Conclusion:

The DAC reviewed the Odd Semester student feedback and Student Satisfaction Survey for the Third, Fifth and Seventh Semesters. The committee observed that the overall teaching-learning process was satisfactory and identified measures for further improvement in academic delivery, mentoring, student engagement, infrastructure and professional development. The concerned faculty members and departmental coordinators were advised to implement the recommended measures and monitor their effectiveness in the forthcoming semesters.

S. Hasan 30.03.26.

Prof. Syed Zahir Hasan
Assistant Prof. and
Convener of Departmental Meetings.

30/3/26

Dr. Rajkumar Samanta
Professor and HOD, CSE

DEPARTMENT OF COMPUTER SCIENCE & ENGINEERING

Sl.No.	NAME	Signature
1	Dr. Rajkumar Samanta	
2	Dr. Anirban Bose	
3	Dr. Deepa Naik	
4	Dr. Anandaprova Majumder	
5	Dr. Sanjib Saha	
6	Dr. Chandan Das	
7	Prof. Hiranmay Samaddar	
8	Prof. Saindhab Chattaraj	
9	Prof. Amitabha Mandal	
10	Prof. Sabbir Reza Tarafdar	
11	Prof. Biswajit Mondal	
12	Prof. Biswadeb Goswami	
13	Prof. Syed Zahir Hasan	
14	Prof. Ruma Ghosh	
15	Prof. Rajib Kumar Mondal	
16	Prof. Joyjit Patra	
17	Prof. Sayan De	
18	Prof. Priyankar Sarkar	
19	Prof. Kuntal Sarkar	
20	Prof. Ravi Singh	
21	Prof. Sudipta Kumar Biswas	
22	Prof. Manisankar Sannigrahi	
23	Mr. Pranab Sinha	
24	Mr. Kallol Chaatterjee	
25	Mr. Bappaditya Chandra	
26	Mr. Saikat Dey	
27	Mr. Pravash Kumar Das	
28	Mr. Indranil Bhattacharyya	
29	Mr. Nayan Koner	
30	Mr. Biplab Paul	
31	Mr. Supriyo Chatterjee	