Dr. B. C. Roy Engineering College Durgapur
Department of CSE (Artificial Intelligence and Machine Learning)

Office Notice

Date: 11th March, 2026

A departmental meeting will be held on 15th March, 2026 at CSE(AIML) HoD room to discuss the following points.

1. Discuss the odd semester-end feedback and course-end feedback received for AY 2025-26.
2. Any other relevant issues if there.

Saha
Prof. Biswajit Saha
Convener
Departmental Academic Committee
Department of CSE(AIML)
BCREC, Durgapur

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Ref: BCREC/CSE(AIML)/DAC/MOM-14/2025-26

Members present:

Prof.(Dr.) Gour Sundar Mitra Thakur	Professor and HoD, CSE(AIML)
Prof. Biswajit Saha	Assistant Professor
Prof. (Dr.) Arnab Banerjee	Assistant Professor
Prof. Suman Dasgupta	Assistant Professor
Prof. Raja Dey	Assistant Professor
Prof. Devlina Karmakar	Assistant Professor
Prof. Arya Manikya Sinha	Assistant Professor

Minutes of the Departmental Academic Council (DAC) Meeting held on 15/03/2026

A meeting was held on 15thMarch, 2026 at the CSE(AIML) HoD room to review the odd semester-end and course-end feedback for AY 2025-26. The feedback was collected online through the college website, and 135 student responses were received across the odd semesters.

Action taken report based on semester end feedback on academics for AY 2025-26

Semester-end feedback for AY 2025-26 reflects a satisfactory to very good academic experience, with an overall average of 3.12/4.00. The strongest indicators were teacher preparedness, syllabus coverage, communication effectiveness, showing that the core teaching-learning environment is functioning effectively.

The main areas requiring closer attention were internet facility, hostel facility, canteen facility. These responses indicate scope to improve student support services and the visibility of developmental opportunities beyond regular classroom delivery.

Following steps have been identified in this regard.

- The department will continue strengthening classroom and laboratory support so that the positive feedback on core academic delivery is sustained.
- More seminars, workshops and expert sessions will be organized to improve student exposure to co-curricular, employability and industry-oriented learning opportunities.
- Use of ICT-enabled teaching aids and digital learning resources will be further increased across courses.
- Students will be encouraged to participate more actively in student chapters, clubs and departmental activities.
- Focused mentoring and communication with students will be strengthened to address academic concerns and support individual development.

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- The department will coordinate with the institute to improve awareness and access related to sports and other support facilities.
- Student feedback on facilities such as water, canteen and hostel services will be communicated to the appropriate administrative sections for necessary follow-up.
- Periodic review of student feedback will be continued so that timely corrective actions can be taken during the academic session.

Action taken report based on overall course end feedback for AY 2025-26

The course-end feedback for AY 2025-26 remains encouraging, with an overall average of 3.34/4.00 across 1212 course-wise student responses. The most positively rated areas were syllabus coverage, course relevance and outcome communication, fairness of internal evaluation, while the comparatively lower-scoring areas were use of ICT tools, support in overcoming weaknesses, teaching approach.

To further enhance the teaching-learning process, the following actions are being taken:

- Faculty members will discuss CA/PCA performance more consistently so that students receive clearer academic feedback after each evaluation.
- Additional mentoring and remedial guidance will be provided to help students identify and overcome learning gaps at an earlier stage.
- Faculty members will continue to strengthen classroom and laboratory interaction through examples, problem-solving and participative learning methods.
- Greater use of ICT tools, demonstrations and digital content will be encouraged to enrich course delivery further.
- Faculty members will further reinforce the linkage between course concepts and real-life, industry and societal applications.

Signatures of the members present in the DAC meeting held on 15/03/2026

Sl No	Name of the faculty/TA	Signature
1	Prof. (Dr.) Gour Sundar Mitra Thakur	
2	Prof. Biswajit Saha	
3	Prof. (Dr.) Arnab Banerjee	
4	Prof. Suman Dasgupta	
5	Prof. Raja Dey	
6	Prof. Devlina Karmakar	
7	Prof. Arya Manikya Sinha	

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