

**Dr. B. C. Roy Engineering College Durgapur**  
**Department of CSE(Artificial Intelligence and Machine Learning)**

**Office Notice**

Date: 04<sup>th</sup> March, 2024

A departmental meeting will be held on 6<sup>th</sup> March, 2024 at CSE(AIML) conference room to discuss the following points.

1. Discuss and finalize the Action Taken Report (ATR) based on the ODD semester end feedback received on academics and facilities provided for the academic year 2023-24.
2. Any other relevant issues if there.



Dr. Gour Sundar Mitra Thakur  
Convener  
Departmental Academic Committee  
Department of CSE(AIML)  
BCREC, Durgapur



**Dr. B. C. Roy Engineering College Durgapur**  
**Department of CSE(Artificial Intelligence and Machine Learning)**

**Ref: BCREC/CSE(AIML)/DAC/MOM-3/2023-24**

**Members present:**

Dr. Gour Sundar Mitra Thakur  
Prof. Atin Mukherjee  
Prof. Arnab Banerjee

Associate Professor and HoD, CSE(AIML)  
Assistant Professor  
Assistant Professor

**Minutes of the Departmental Academic Council (DAC) Meeting held on 06/03/2023**

A meeting was held on 6th March, 2024 at CSE(AIML) HoD room to discuss the odd semester end feedback received from students on academic and facilities provided for AY 2023-24. The feedback was taken online on the college website. 5 students of CSE(AIML) first year and 27 students from CSE(AIML) 2<sup>nd</sup> year and 33 students from CSE(AIML) 3<sup>rd</sup> year have given their semester end feedback.

**Action taken report based on ODD semester end feedback on academics for AY 2023-24**

The feedback from students indicates that they have successfully gained new technical and scientific knowledge. They can apply these new skills and understandings. Generally, students find the curriculum aligned with current industry requirements.

The mentoring methods and overall learning atmosphere are satisfactory. The pedagogical approaches in classrooms and laboratories are well-received. The modern tools provided in the laboratory are considered adequate. However, there is a need for more co-curricular and extracurricular opportunities. Increasing these activities could enhance the students' educational experience.

Following are some steps taken in this regard.

- One high-end computer with a GPU has been installed in the department to support complex projects.
- The department plans to host seminars and webinars led by industry professionals in Artificial Intelligence.
- Students are encouraged to join at least one student chapter or club.
- Students are being exposed to modern AI and IoT tools to work on research and projects addressing real-world societal issues.



- Initiatives are in place to inspire students to participate in activities such as sports, NCC, NSS events, karate, and yoga sessions for their holistic development.
- The department will facilitate student-led workshops through local chapters to promote teamwork and stimulate innovative ideas.
- Students are motivated to participate in technical festivals and hackathons to apply their skills and concepts.

#### **Action taken report based on ODD semester end feedback on facilities for AY 2023-24**

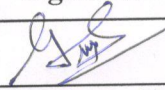
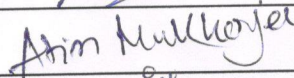
The feedback indicates that most students are satisfied with the institutional amenities, including classrooms, laboratories, internet access, hostel accommodations, canteen services, and water supply. The cleanliness and hygiene within the institute are also satisfactory. However, improvements in internet connectivity are needed.

Here are some steps already undertaken to augment the facilities for students:

- A central UPS facility is available in both laboratories.
- A dedicated tutorial room has been allocated for the students.
- Additional equipment has been procured to enhance students' exposure and support research activities.
- More emphasis is being placed on regular cleaning of laboratories and classrooms.
- A dedicated Wi-Fi router and optical fiber connection are planned for the start of the next academic year to improve network connectivity in the department.



Signatures of the members present in the DAC meeting held on 06/03/2024

Sl No	Name of the faculty/TA	Signature
1	Prof. (Dr.) Gour Sundar Mitra Thakur	
2	Prof. Atin Mukherjee	
3	Prof. Arnab Banerjee	