

**DR. B. C. ROY ENGINEERING COLLEGE, DURGAPUR**

JEMUA ROAD, FULIHORE, DURGAPUR-713206, WEST BENGAL  
Phone: (0343) 250 1353, Fax: (0343) 250 4059, eMail: Info@bcrec.ac.in

**Books & Ledger From 01/04/2024 To 31/03/2025**

**For Payment of Gratuity to Employees A/c**

Doc Date	Doc No	Chq No	Chq Dt	Clear Dt	Pay To/Recd From/Vendor/Student	Narration	Amt Dr.	Amt Cr.	Balance
	*** Opening Balance ***								0.00
22/05/2024	BNK-22052024-4	458356	22/05/2024	24/05/2024	Shibnath Talukdar, Resident Engineer, BCREC	Ch. No. 458356 Amount paid to SHIBNATH TALUKDAR (BCREC) towards payment of Gratuity.	285,300.00		285,300.00
28/05/2024	BNK-28052024-8	458358	28/05/2024	28/05/2024	Dr. Chandan Koner, HOD, CSE	Ch. No. 458358 Amount paid to CHANDAN KONER (BCREC) towards payment of Gratuity.	788,968.00		1,074,268.00
25/06/2024	BNK-25062024-2	458359	25/06/2024	27/06/2024	Anindita Pan, A.P., CE	Ch. No. 458359 Amount paid to Anindita Pan, CE towards payment of Gratuity, received from L.I.C.I.	248,580.00		1,322,848.00
23/08/2024	BNK-23082024-3	458365	23/08/2024	23/08/2024	Atanu Maity, Sr. Manager (Training & Placement), CRO, Kolkata, BCREC	Ch. No. 458365 Amount paid to Atanu Maity towards payment of Gratuity.	725,445.00		2,048,293.00
02/09/2024	BNK-02092024-3	458366	02/09/2024	04/09/2024	Dr. Rajib Banerjee, A.P., ECE	Ch. No. 458366 Amount paid to Dr. Rajib Banerjee towards payment of Gratuity.	887,400.00		2,935,693.00
19/09/2024	BNK-19092024-5	458368	19/09/2024	19/09/2024	Rina Badyakar, W/O Late Ganesh Badyakar	Ch. No. 458368 Amount paid to Rina Badyakar, W/O Late Ganesh Badyakar towards payment of Gratuity.	342,612.00		3,278,305.00
20/09/2024	BNK-20092024-1	458367	20/09/2024	23/09/2024	Dr. Narendra Nath Pathak, Dean (SW & A)	Ch. No. 458367 Amount paid to Dr. Narendra Nath Pathak, Dean (SW & A) towards payment of Gratuity.	907,200.00		4,185,505.00
04/12/2024	BNK-04122024-5	458370	04/12/2024	04/12/2024	Baidyanath Nayak	Ch. No. 458370 Amount paid to Baidyanath Nayak, BCREC towards payment of Gratuity.	546,369.00		4,731,874.00
16/12/2024	BNK-16122024-1	458369	16/12/2024	17/12/2024	Prof. Rajdeep Roy, HOD, Exam Cell	Ch. No. 458369 Amount paid to RAJDEEP RAY, BCREC towards payment of Gratuity.	1,000,000.00		5,731,874.00
04/01/2025	BNK-04012025-3	458371	04/01/2025	04/01/2025	Partha Pratim Choudhuri	Ch. no. 458371 Amount paid to Partha Pratim Choudhuri, BCREC towards payment of Gratuity.	438,438.00		6,170,312.00
04/01/2025	BNK-04012025-2	458373	04/01/2025	06/01/2025	Krishna Roy, A.P., FMS	Ch. No. 458373 Amount paid to Smt. Krishna Roy towards payment of Gratuity.	1,000,000.00		7,170,312.00
06/03/2025	BNK-06032025-4	458379	06/03/2025	11/03/2025	Ankita Mitra	Ch. no. 458379 Amount paid to Ankita Mitra, BCREC towards payment of Gratuity.	525,300.00		7,695,612.00
07/03/2025	BNK-07032025-1	458378	07/03/2025	07/03/2025	Dr. Sukalpa Dey, A.P., Basic Sc. & Humanities	Ch. no. 458378 Amount paid to Dr. Sukalpa Dey, BCREC towards payment of Gratuity.	506,215.00		8,201,827.00
07/03/2025	BNK-07032025-2	458377	07/03/2025	14/03/2025	Rupak Kumar Ghosh	Ch. no. 458377 Amount paid to Rupak Kumar Ghosh, BCREC towards payment of Gratuity.	309,600.00		8,511,427.00
07/03/2025	BNK-07032025-8	458382	07/03/2025	07/03/2025	Sarit Pal, ECE	Ch. No. 458382 Amount paid to Sarit Pal, BCREC towards payment of Gratuity.	1,000,000.00		9,511,427.00
07/03/2025	BNK-07032025-9	458381	07/03/2025	13/03/2025	Bhaswati Ray	Ch. No. 458382 Amount paid to Bhaswati Ray, BCREC towards payment of Gratuity.	779,365.00		10,290,792.00
31/03/2025	JRN-31032025-324					Liability for Gratuity Payment made for Madhusree Koley (Received from LIC on 20/06/2024 (BY TRANSFER-NEFT*UTIB0000150*AXOBR17245542179*L.I.C A/C NO-4)	314,960.00		10,605,752.00
						<b>Total Dr/Cr Between Dates</b>	10,605,752.00	0.00	

*R. Sharma*  
**RAVI SHARMA**  
Chief Financial Officer  
Dr. B. C. Roy Engineering College, Durgapur

[See clause (i) of sub-rule (1) of rule 8]

Notice for Payment of Gratuity

To..... SHIBNATH TALKKAR  
(Name and address of the applicant employee/nominee/heir.)

You are hereby informed as required under clause (i) of sub-rule (1) of rule 8 of the West Bengal Payment of Gratuity Rules, 1973 that a sum of Rs. .... (Rupees ..... ) is payable to you as gratuity/as your share of gratuity in terms of nomination made by ..... on ..... and recorded in this factory/plantation/shop/establishment/as an heir of ..... an employee of this factory/plantation/shop/establishment.

2. Please call at DR B C ROY ENGG COLLEGE on 22/05/2024  
(Here specify place) (date)

at 11:30 AM for collecting your payment in cash/open or crossed cheque/  
(time) demand draft.

3. Crossed Cheque/Demand Draft for the amount due shall be sent to you on receiving back the enclosed clearance certificate duly signed by you and attested by a Gazetted Officer.

4. Amount payable shall be sent to you by Postal Money Order at the address given in your application after deducting the postal money order commission, as desired by you; by .....

Brief statement of calculation.

1. Total period of service of the employee concerned—  
..... 0.7 years ..... 10 months.

2. Wages last drawn: Rs 61815/-

3. Proportion of the admissible gratuity payable in terms of nomination/as an heir:

4. Amount payable: Rs 285307/-  
CHND - 458357

DR. B. C. ROY ENGINEERING COLLEGE  
EMPLOYEES GROUP GRATUITY SCHEME

M. Bhattacharya  
Signature of the employer/ Vice-President  
Gen. Secretary/Treasurer/President  
Authorized Officer

Name or description of factory/  
plantation / shop / establishment or  
rubber stamp thereof.

Place..... DURGAPUR

Date..... 22.05.2024

Copy to the Controlling Authority.

Note—Strike out the words not applicable.

Clearance Certificate

Received a sum of Rs. 285307/- from DR B C ROY ENGG. COLLEGE  
CHND - 458357 (Name of shop/establishment/factory/plantation)  
as being the gratuity due to me under the Payment of Gratuity Act, 1972 in full and final settlement of my claims on that account.

Shibnath Talkkar  
Signature / 22/05/2024 ssion of



Attestation Mobile - 8145231410

The payee is known to me and signed before me

Date..... 22.05.2024

Place..... DURGAPUR

Signature of a Gazetted Officer

Official Seal.

[See clause (i) of sub-rule (1) of rule 8]

Notice for Payment of Gratuity

To..... CHANDAN KONER  
(Name and address of the applicant employee/nominee/heir.)

You are hereby informed as required under clause (i) of sub-rule (1) of rule 8 of the West Bengal Payment of Gratuity Rules, 1973 that a sum of Rs. .... (Rupees ..... ) is payable to you as gratuity/as your share of gratuity in terms of nomination made by ..... on ..... and recorded in this factory/plantation/shop/establishment/as an heir of ..... an employee of this factory/plantation/shop/establishment.

2. Please call at DR B C ROY ENG. COLLEGE on 28-05-2024  
(Here specify place) (date)

at 12-45 pm for collecting your payment in cash/open or crossed cheque/  
(time)  
demand draft.

3. Crossed Cheque/Demand Draft for the amount due shall be sent to you on receiving back the enclosed clearance certificate duly signed by you and attested by a Gazetted Officer.

4. Amount payable shall be sent to you by Postal Money Order at the address given in your application after deducting the postal money order commission, as desired by you, by .....

Brief statement of calculation.

1. Total period of service of the employee concerned—  
..... 12 years ..... 03 months.

2. Wages last drawn: Rs 113962/-

3. Proportion of the admissible gratuity payable in terms of nomination/as an heir:

4. Amount payable: Rs 788968/-  
CANV. 458358

DR. B. C. ROY ENGINEERING COLLEGE  
EMPLOYEES GROUP GRATUITY SCHEME

Bhaskar Chatterjee

Gen. Secretary/Treasurer/Proprietor/Vice-President  
Authorised Officer

Name or description of factory/  
plantation / shop / establishment or  
rubber stamp thereof.

Place DURGAPUR

Date 28-05-2024

Copy to the Controlling Authority.

Note—Strike out the words not applicable.

Clearance Certificate

Received a sum of Rs. 788968/- from DR. B. C. ROY ENGINEERING COLLEGE  
CANV. 458358 (Name of shop/establishment/factory/plantation)  
as being the gratuity due to me under the Payment of Gratuity Act, 1972 in full and final settlement of my claims on that account.

Signature Chandan Koner Impression of



Attestation

The payee is known to me and signed before me

Date 28-05-2024

Place DURGAPUR

Mob. No. - 93 82 42 536 2  
28.05.24

Signature of a Gazetted Officer  
Official Seal.

[See clause (i) of sub-rule (1) of rule 8]

Notice for Payment of Gratuity

To..... ANINDITA PAN .....

(Name and address of the applicant employee/nominee/heir.)

You are hereby informed as required under clause (i) of sub-rule (1) of rule 8 of the West Bengal Payment of Gratuity Rules, 1973 that a sum of Rs. .... (Rupees ..... ) is payable to you as gratuity/as your share of gratuity in terms of nomination made by ..... on .... and recorded in this factory/plantation/shop/establishment/as an heir of ....., an employee of this factory/plantation/shop/establishment.

2. Please call at DR B C ROY ENG. COLLEGE On 25.06.2024  
(Here specify place) (date)

at 10.00 AM (time) for collecting your payment in cash/open or crossed cheque/demand draft.

3. Crossed Cheque/Demand Draft for the amount due shall be sent to you on receiving back the enclosed clearance certificate duly signed by you and attested by a Gazetted Officer.

4. Amount payable shall be sent to you by Postal Money Order at the address given in your application after deducting the postal money order commission, as desired by you; by .....

Brief statement of calculation.

1. Total period of service of the employee concerned—  
08 years ..... 03 months.

2. Wages last drawn: Rs 53859/-

3. Proportion of the admissible gratuity payable in terms of nomination/as an heir: DR. B. C. ROY ENGINEERING COLLEGE EMPLOYEES GROUP GRATU / SCHEME

4. Amount payable: Rs 248580/-  
Ch No - 458359

Signature of Gen. Secretary/Treasurer/President/Authorized Officer

Name or description of factory/plantation/shop/establishment or rubber stamp thereof.

Place: DURGAPUR

Date: 25.06.2024

Copy to the Controlling Authority.

Note—Strike out the words not applicable.

Clearance Certificate

Received a sum of Rs. 248580/- from DR B C ROY ENG. COLLEGE

Ch No 458359

(Name of shop/establishment/factory/plantation) as being the gratuity due to me under the Payment of Gratuity Act, 1972 in full and final settlement of my claims on that account.

Signature of Anindita Pan Session of

25.06.2024 9531637343

Attestation

The payee is known to me and signed before me

Date: 25.06.2024

Place: DURGAPUR

Signature of a Gazetted Officer  
Official Seal.

[See clause (i) of sub-rule (1) of rule 8]

Notice for Payment of Gratuity

To ATANU MAITY  
(Name and address of the applicant employee/nominee/heir.)

You are hereby informed as required under clause (i) of sub-rule (1) of rule 8 of the West Bengal Payment of Gratuity Rules, 1973 that a sum of Rs. .... (Rupees ..... ) is payable to you as gratuity/as your share of gratuity in terms of nomination made by ..... on ..... and recorded in this factory/plantation/shop/establishment/as an heir of ..... an employee of this factory/plantation/shop/establishment.

2. Please call at DR.B.C.R.P.Y. ENG. COLLEGE on 23/08/2024  
(Here specify place) (date)

at 10.45Am for collecting your payment in cash/open or crossed cheque/  
(time)  
demand draft.

3. Crossed Cheque/Demand Draft for the amount due shall be sent to you on receiving back the enclosed clearance certificate duly signed by you and attested by a Gazetted Officer.

4. Amount payable shall be sent to you by Postal Money Order at the address given in your application after deducting the postal money order commission, as desired by you; by .....

Brief statement of calculation.

1. Total period of service of the employee concerned—  
..... 14 years ..... 04 months.

2. Wages last drawn: 2 89817/-

3. Proportion of the admissible gratuity payable in terms of nomination/as an heir: DR. B. C. R. P. Y. ENGINEERING COLLEGE EMPLOYEES GROUP GRATUITY SCHEME

4. Amount payable: Rs. 725445/-  
CHNO. 458365

Bhattacharyya  
Gen. Secretary/Treasurer/President/Vice-President  
Signature of the employer/  
Authorised Officer  
Name or description of factory/  
plantation / shop / establishment or  
rubber stamp thereof.

Place: DURGAPUR

Date: 23/08/2024

Copy to the Controlling Authority.

Note—Strike out the words not applicable.

Clearance Certificate

Received a sum of Rs. 725445/- from DR. B. C. R. P. Y. ENG. COLLEGE  
CHNO. 458365 (Name of shop/establishment/factory/plantation)  
as being the gratuity due to me under the Payment of Gratuity Act, 1972 in full and final settlement of my claims on that account.

Atanu Maity  
Signature of the employee/  
Attestation of

23/08/2024  
9830079159

Attestation

The payee is known to me and signed before me

Date: 23/08/2024

Place: DURGAPUR

Signature of a Gazetted Officer  
Official Seal.



[See clause (i) of sub-rule (1) of rule 8]

Notice for Payment of Gratuity

To **RINA BADIYAKAR W/O LATE GANESH BADIYAKAR**

(Name and address of the applicant employee/nominee/heir.)

You are hereby informed as required under clause (i) of sub-rule (1) of rule 8 of the West Bengal Payment of Gratuity Rules, 1973 that a sum of Rs. .... (Rupees ..... ) is payable to you as gratuity/as your share of gratuity in terms of nomination made by ..... on ..... and recorded in this factory/plantation/shop/establishment/as an heir of ..... an employee of this factory/plantation/shop/establishment.

2. Please call at **DR. B. C. ROY ENG. COLLEGE** on **19.09.24**

(Here specify place) (date)  
at **3.30 pm** for collecting your payment in cash/open or crossed cheque/  
(time) demand draft.

3. Crossed Cheque/Demand Draft for the amount due shall be sent to you on receiving back the enclosed clearance certificate duly signed by you and attested by a Gazetted Officer.

4. Amount payable shall be sent to you by Postal Money Order at the address given in your application after deducting the postal money order commission, as desired by you; by .....

Brief statement of calculation.

1. Total period of service of the employee concerned—  
..... **23** years ..... **10** months.

2. Wages last drawn: **Rs. 25820/-**

3. Proportion of the admissible gratuity payable in terms of nomination/as an heir:

4. Amount payable: **Rs. 400709/- (Four Lac Seven Thousand and Nine only)**

**CNO. 458368**

**DR. B. C. ROY ENGINEERING COLLEGE  
EMPLOYEES GROUP GRATUITY SCHEME**

Place **DURGAPUR**

Date **19.09.2024**

Signature of the employer /  
Authorised Officer  
Gen. Secretary/Treasurer/President/Vice-President  
Name of description of factory/  
plantation / shop / establishment or  
rubber stamp thereof.

Copy to the Controlling Authority.

Note—Strike out the words not applicable.

Clearance Certificate

Received a sum of Rs. **400709/-** from **DR. B. C. ROY ENGINEERING COLLEGE**  
(**CNO. 458368**) (Name of shop/establishment/factory/plantation)  
as being the gratuity due to me under the Payment of Gratuity Act, 1972 in full and final settlement of my claims on that account.

Signature/Thumb  
the F



**19/9/24**

**MOB:- 9635006973**

Attestation

The payee is known to me and signed before me

Date **19.09.2024**

Place **DURGAPUR**

Signature of a Gazetted Officer

Official Seal.

[See clause (i) of sub-rule (1) of rule 8]

Notice for Payment of Gratuity

To NARENDRA NATH PATHAK  
(Name and address of the applicant employee/nominee/heir.)

You are hereby informed as required under clause (i) of sub-rule (1) of rule 8 of the West Bengal Payment of Gratuity Rules, 1973 that a sum of Rs. .... (Rupees ..... ) is payable to you as gratuity/as your share of gratuity in terms of nomination made by ..... on ..... and recorded in this factory/plantation/shop/establishment/as an heir of ..... an employee of this factory/plantation/shop/establishment.

2. Please call at DR B C R M ENG. COLLEGE on 21.09.2024  
(Here specify place) (date)  
at 10:15 AM for collecting your payment in cash/open or crossed cheque/  
(time)  
demand draft.

3. Crossed Cheque/Demand Draft for the amount due shall be sent to you on receiving back the enclosed clearance certificate duly signed by you and attested by a Gazetted Officer.

4. Amount payable shall be sent to you by Postal Money Order at the address given in your application after deducting the postal money order commission, as desired by you; by .....

Brief statement of calculation.

1. Total period of service of the employee concerned—  
..... 12 years ..... 0 months.

2. Wages last drawn: Rs 131040/-

3. Proportion of the admissible gratuity payable in terms of nomination/as an heir:

4. Amount payable: Rs 907200/- (Rupees Nine Lacs Seven Thousand Two Hundred Only)  
CANR - 458367  
DR B C R M ENG. COLLEGE  
EMPLOYEES GROUP GRATUITY SCHEME

Place DURGAPUR

Date 20.09.2024

Signature of the employer/  
Gen. Secretary/Treasurer/President/Vice-President  
Name or description of factory/  
plantation / shop / establishment or  
rubber stamp thereof.

Copy to the Controlling Authority.

Note—Strike out the words not applicable.

Clearance Certificate

Received a sum of Rs. 907200/- from DR B C R M ENG. COLLEGE  
CANR - 458367 (Name of shop/establishment/factory/plantation)  
as being the gratuity due to me under the Payment of Gratuity Act, 1972 in full and final settlement of my claims on that account.

Signature/T  
th.  sion of 21/09/24

Attestation

The payee is known to me and signed before me

Date 21.09.2024

Place JULYAPUR

Signature of a Gazetted Officer  
Official Seal.

Mobile no: 9434334966

[See clause (i) of sub-rule (1) of rule 8]

Notice for Payment of Gratuity

To BAIDYANATH NAYAK

(Name and address of the applicant employee/nominee/heir.)

You are hereby informed as required under clause (i) of sub-rule (1) of rule 8 of the West Bengal Payment of Gratuity Rules, 1973 that a sum of Rs. .... (Rupees ..... ) is payable to you as gratuity/as your share of gratuity in terms of nomination made by ..... on ..... and recorded in this factory/plantation/shop/establishment/as an heir of ..... an employee of this factory/plantation/shop/establishment.

2. Please call at DR B C ROY ENG. COLLEGE on 04.12.2024 (date)

(Here specify place) at 10.15 AM for collecting your payment in cash/open or crossed cheque/ (time) demand draft.

3. Crossed Cheque/Demand Draft for the amount due shall be sent to you on receiving back the enclosed clearance certificate duly signed by you and attested by a Gazetted Officer.

4. Amount payable shall be sent to you by Postal Money Order at the address given in your application after deducting the postal money order commission, as desired by you, by .....

Brief statement of calculation.

1. Total period of service of the employee concerned— 24 years 2 months.

2. Wages last drawn: Rs 39460/-

3. Proportion of the admissible gratuity payable in terms of nomination/as an heir:

4. Amount payable: Rs 546 369/-  
C.No - 458370

**DR. B. C. ROY ENGINEERING COLLEGE  
EMPLOYEES GROUP GRATUITY SCHEME**

M. Ghosh  
General Secretary/Treasurer/President/Vice-President  
Authorised Officer

Place DURGAPUR

Date 04.12.2024

Name or description of factory/  
plantation / shop / establishment or  
rubber stamp thereof.

Copy to the Controlling Authority.

Note—Strike out the words not applicable.

Clearance Certificate

Received a sum of Rs. 546369/- from DR B C ROY ENGINEERING COLLEGE  
C.No 458370 (Name of shop/establishment/factory/plantation)  
as being the gratuity due to me under the Payment of Gratuity Act, 1972 in full and final settlement of my claims on that account.

Signature \_\_\_\_\_ Session of



04/12/24

9832272257

Attestation

The payee is known to me and signed before me

Date 04.12.2024

Place DURGAPUR

Signature of a Gazetted Officer  
Official Seal.

[See clause (i) of sub-rule (1) of rule 8]

Notice for Payment of Gratuity

To RAJDEEP RAY  
(Name and address of the applicant employee/nominee/heir.)

You are hereby informed as required under clause (i) of sub-rule (1) of rule 8 of the West Bengal Payment of Gratuity Rules, 1973 that a sum of Rs. .... (Rupees ..... ) is payable to you as gratuity/as your share of gratuity in terms of nomination made by ..... on ..... and recorded in this factory/plantation/shop/establishment/as an heir of ....., an employee of this factory/plantation/shop/establishment.

2. Please call at DR B CROY ENG. COLLEGE on 16-12-2024  
(Here specify place) (date)  
at 11:45 AM for collecting your payment in cash/open or crossed cheque/  
(time)  
demand draft.

3. Crossed Cheque/Demand Draft for the amount due shall be sent to you on receiving back the enclosed clearance certificate duly signed by you and attested by a Gazetted Officer.

4. Amount payable shall be sent to you by Postal Money Order at the address given in your application after deducting the postal money order commission, as desired by you, by .....

Brief statement of calculation.

- 1. Total period of service of the employee concerned—  
..... 19 years ..... 08 months.
- 2. Wages last drawn: 6,92,800/-
- 3. Proportion of the admissible gratuity as an heir: DR B CROY ENGINEERING COLLEGE EMPLOYEES GROUP GRATUITY SCHEME
- 4. Amount payable: Rs 10,00,000/-  
CAND - 458369

M. Bhattacharya  
Gen. Secretary/Treasurer/President/Vice-President  
Signature of the employer/  
Authorised Officer  
Name or description of factory/  
plantation / shop / establishment or  
rubber stamp thereof.

Place DURGABURJ  
Date 16-12-2024

Copy to the Controlling Authority.

Note—Strike out the words not applicable.

Clearance Certificate

Received a sum of Rs. 10,00,000/- from DR B CROY ENG. COLLEGE  
CAND 458369 (Name of shop/establishment/factory/plantation)  
as being the gratuity due to me under the Payment of Gratuity Act, 1972 in full and final settlement of my claims on that account.

Signature [Signature]  [Signature]  
Position of .....

Attestation

The payee is known to me and signed before me

Date 16-12-2024  
Place DURGABURJ

16/12/2024  
7407101616  
Signature of a Gazetted Officer  
Official Seal.

[See clause (i) of sub-rule (1) of rule 8]

Notice for Payment of Gratuity

To PARITHA PRATIM CHOUDHURY  
(Name and address of the applicant employee/nominee/heir.)

You are hereby informed as required under clause (i) of sub-rule (1) of rule 8 of the West Bengal Payment of Gratuity Rules, 1973 that a sum of Rs. .... (Rupees ..... ) is payable to you as gratuity/as your share of gratuity in terms of nomination made by ..... on ..... and recorded in this factory/plantation/shop/establishment/as an heir of ....., an employee of this factory/plantation/shop/establishment.

2. Please call at DR B C ROY ENG. COLLEGE on 04-01-2025  
(Here specify place) (date)  
at 1:15PM for collecting your payment in cash/open or crossed cheque/  
(time)  
demand draft.

3. Crossed Cheque/Demand Draft for the amount due shall be sent to you on receiving back the enclosed clearance certificate duly signed by you and attested by a Gazetted Officer.

4. Amount payable shall be sent to you by Postal Money Order at the address given in your application after deducting the postal money order commission, as desired by you; by .....

Brief statement of calculation.

1. Total period of service of the employee concerned—  
..... 17 years ..... 06 months.

2. Wages last drawn: Rs. 42220/-

3. Proportion of the admissible nomination/as an heir:

4. Amount payable: Rs. 638438/-  
C.No. 458371

DR B. C. ROY ENGINEERING COLLEGE  
EMPLOYEES GROUP GRATUITY SCHEME

M. Choudhury  
Signature of the employer /  
Authorized Officer

Gen. Secretary/Treasurer/President/Vice-President  
Name or description of factory/  
plantation / shop / establishment or  
rubber stamp thereof.

Place DURGAPUR

Date 04-01-2025

Copy to the Controlling Authority.

Note—Strike out the words not applicable.

Clearance Certificate

Received a sum of Rs. 438438/- from DR B C ROY ENGINEERING COLLEGE  
C.No. 458371 (SB) (Name of shop/establishment/factory/plantation)  
as being the gratuity due to me under the Payment of Gratuity Act, 1972 in full and final settlement of my claims on that account.

Paritha Pratim Choudhury  
Signature / Thumb of 04/01/2025  
the payee



Attestation

The payee is known to me and signed before me

Date 04-01-2025

Place DURGAPUR

Signature of a Gazetted Officer  
Official Seal.

M. NO - 9476532524

[See clause (i) of sub-rule (1) of rule 8]

Notice for Payment of Gratuity

To KRISHNA ROY  
(Name and address of the applicant employee/nominee/heir.)

You are hereby informed as required under clause (i) of sub-rule (1) of rule 8 of the West Bengal Payment of Gratuity Rules, 1973 that a sum of Rs. .... (Rupees ..... ) is payable to you as gratuity/as your share of gratuity in terms of nomination made by ..... on ..... and recorded in this factory/plantation/shop/establishment/as an heir of ..... an employee of this factory/plantation/shop/establishment.

2. Please call at DR B C ROY ENG. COLLEGE on 04-01-2025  
(Here specify place) (date)  
at 11:00 AM for collecting your payment in cash/open or crossed cheque/  
(time)  
demand draft.

3. Crossed Cheque/Demand Draft for the amount due shall be sent to you on receiving back the enclosed clearance certificate duly signed by you and attested by a Gazetted Officer.

4. Amount payable shall be sent to you by Postal Money Order at the address given in your application after deducting the postal money order commission, as desired by you, by .....

Brief statement of calculation.

- 1. Total period of service of the employee concerned—  
..... 19 years ..... 04 months.
- 2. Wages last drawn: Rs. 94440/-
- 3. Proportion of the admissible gratuity payable in terms of nomination/as an heir: DR. B. C. ROY ENGINEER COLLEGE EMPLOYEES GROUP GRUITY SCHEME
- 4. Amount payable: Rs. 1000000/- (Rupees Bhattacharya)  
CHNO 458373  
Gen. Secretary/Treasurer/President/Vice-President  
Signature of the employer/  
Authorized Officer

Place DURGAPUR

Date 04-01-2025

Name or description of factory/  
plantation / shop / establishment or  
rubber stamp thereof.

Copy to the Controlling Authority.

Note—Strike out the words not applicable.

Clearance Certificate

Received a sum of Rs. 1000000/- from DR. B. C. ROY ENG. COLLEGE  
CHNO. 458373 (SPN) (Name of shop/establishment/factory/plantation)  
as being the gratuity due to me under the Payment of Gratuity Act, 1972 in full and final settlement of my claims on that account.

Signature



Krishna Roy  
1/2025  
9064243240

Attestation

The payee is known to me and signed before me

Date 04-01-2025

Place DURGAPUR

Signature of a Gazetted Officer  
Official Seal.

FORM L ✓

[See clause (i) of sub-rule (1) of rule 8]

Notice for Payment of Gratuity

To... ANKITA MITRA  
(Name and address of the applicant employee/nominee/heir.)

You are hereby informed as required under clause (i) of sub-rule (1) of rule 8 of the West Bengal Payment of Gratuity Rules, 1973 that a sum of Rs. .... (Rupees ..... ) is payable to you as gratuity/as your share of gratuity in terms of nomination made by ..... on ..... and recorded in this factory/plantation/shop/establishment/as an heir of ..... an employee of this factory/plantation/shop/establishment.

2. Please call at DR B C ROY ENG. COLLEGE on 06.03.2025  
(Here specify place) (date)

at 2:30 pm (time) for collecting your payment in cash/open or crossed cheque/demand draft.

3. Crossed Cheque/Demand Draft for the amount due shall be sent to you on receiving back the enclosed clearance certificate duly signed by you and attested by a Gazetted Officer.

4. Amount payable shall be sent to you by Postal Money Order at the address given in your application after deducting the postal money order commission, as desired by you, by .....

Brief statement of calculation.

1. Total period of service of the employee concerned— 13 years 05 months.

2. Wages last drawn: Rs. 7004/-

3. Proportion of the admissible gratuity payable in terms of nomination/as an heir:

4. Amount payable: Rs. 525300/-  
(CH NO 458379)

DR. B. C. ROY ENGINEERING COLLEGE  
EMPLOYEES GROUP GRATUITY SCHEME

Secretary/Treasurer/President/Vice-President  
Authorised Officer

Name or description of factory/  
plantation / shop / establishment or  
rubber stamp thereof.

Place... DURGAPUR

Date... 06.03.2025

Copy to the Controlling Authority.

Note—Strike out the words not applicable.

Clearance Certificate

Received a sum of Rs. 525300/- from DR B C ROY ENGINEERING COLLEGE  
CH NO. 458379 (Name of shop/establishment/factory/plantation)

as being the gratuity due to me under the Payment of Gratuity Act, 1972 in full and final settlement of my claims on that account.

Signature of Ankit Mitra  
6/03/25  
In presence of



Attestation

The payee is known to me and signed before me

Date... 06.03.2025

Place... DURGAPUR

Signature of a Gazetted Officer

Official Seal.

[See clause (i) of sub-rule (1) of rule 8]

Notice for Payment of Gratuity

To SUKALPA DEY  
(Name and address of the applicant employee/nominee/heir.)

You are hereby informed as required under clause (i) of sub-rule (1) of rule 8 of the West Bengal Payment of Gratuity Rules, 1973 that a sum of Rs. .... (Rupees ..... ) is payable to you as gratuity/as your share of gratuity in terms of nomination made by ..... on ..... and recorded in this factory/plantation/shop/establishment/as an heir of ..... an employee of this factory/plantation/shop/establishment.

2. Please call at DR. B. C. ROY ENG. COLLEGE on 07-03-2025  
(Here specify place) (date)

at 10-15 AM for collecting your payment in cash/open or crossed cheque/  
(time)  
demand draft.

3. Crossed Cheque/Demand Draft for the amount due shall be sent to you on receiving back the enclosed clearance certificate duly signed by you and attested by a Gazetted Officer.

4. Amount payable shall be sent to you by Postal Money Order at the address given in your application after deducting the postal money order commission, as desired by you, by .....

Brief statement of calculation.

1. Total period of service of the employee concerned—  
..... 12 years ..... 0 months.

2. Wages last drawn: R. 73120/-

3. Proportion of the admissible gratuity payable in terms of nomination/as an heir:

4. Amount payable: R. 506215/-  
CNO. 458378

**DR. B. C. ROY ENGINEERING COLLEGE  
EMPLOYEES GROUP GRATUITY SCHEME**

M. Bhattacharya  
Gen. Secretary/Treasurer/President/Vice-President  
Authorised Officer

Name or description of factory/  
plantation / shop / establishment or  
rubber stamp thereof.

Place DURGAPUR

Date 07-03-2025

Copy to the Controlling Authority.

Note—Strike out the words not applicable.

Clearance Certificate

Received a sum of Rs. 506215/- from DR. B. C. ROY ENG. COLLEGE  
CNO. 458378 (Name of shop/establishment/factory/plantation)  
as being the gratuity due to me under the Payment of Gratuity Act, 1972 in full and final settlement of my claims on that account.

Sukalpa Dey 07.03.25  
8145477910  
Signature  
Impression of  
Official Seal

Attestation

The payee is known to me and signed before me

Date 07-03-2025

Place DURGAPUR

Signature of a Gazetted Officer

Official Seal.

[See clause (i) of sub-rule (1) of rule 8]

Notice for Payment of Gratuity

To..... RUPAK KUMAR GHOSH  
(Name and address of the applicant employee/nominee/heir.)

You are hereby informed as required under clause (i) of sub-rule (1) of rule 8 of the West Bengal Payment of Gratuity Rules, 1973 that a sum of Rs. .... (Rupees ..... ) is payable to you as gratuity/as your share of gratuity in terms of nomination made by ..... on ..... and recorded in this factory/plantation/shop/establishment/as an heir of ..... an employee of this factory/plantation/shop/establishment.

2. Please call at DR. B. C. ROY ENG. COLLEGE on 07-03-2015  
(Here specify place) (date)  
at 10:00 AM for collecting your payment in cash/open or crossed cheque/  
(time)  
demand draft.

3. Crossed Cheque/Demand Draft for the amount due shall be sent to you on receiving back the enclosed clearance certificate duly signed by you and attested by a Gazetted Officer.

4. Amount payable shall be sent to you by Postal Money Order at the address given in your application after deducting the postal money order commission, as desired by you, by .....

Brief statement of calculation.

- 1. Total period of service of the employee concerned—  
..... 16 years ..... 03 months.
- 2. Wages last drawn: Rs 33540/-
- 3. Proportion of the admissible gratuity payable in terms of nomination/as an heir:
- 4. Amount payable: ~~Rs 33540/-~~ Rs 30960/-  
amt. 458377

**DR. B. C. ROY ENGINEERING COLLEGE  
EMPLOYEES GROUP GRATUITY SCHEME**

Bhaya Chandy  
Signature of the employer /  
Gen. Secretary/Treasurer/President/Vice-President  
Name or description of factory /  
plantation / shop / establishment or  
rubber stamp thereof.

Place DURGABURJ

Date 07-03-2015

Copy to the Controlling Authority.

Note—Strike out the words not applicable.

Clearance Certificate

Received a sum of Rs. 309600/- from DR B C ROY ENG. COLLEGE  
amt. 458377 (Name of shop/establishment/factory/plantation)  
as being the gratuity due to me under the Payment of Gratuity Act, 1972 in full and final settlement of my claims on that account.

Signature of the payee



Signature of

Attestation

The payee is known to me and signed before me

Date 07-03-2015

Place DURGABURJ

Signature of a Gazetted Officer

Official Seal.

Rupak Kumar Ghosh  
7/3/25  
Mob. No. 9932521788

[See clause (i) of sub-rule (1) of rule 8]

Notice for Payment of Gratuity

To..... SARIT PAL  
(Name and address of the applicant employee/nominee/heir.)

You are hereby informed as required under clause (i) of sub-rule (1) of rule 8 of the West Bengal Payment of Gratuity Rules, 1973 that a sum of Rs. .... (Rupees ..... ) is payable to you as gratuity/as your share of gratuity in terms of nomination made by ..... on ..... and recorded in this factory/plantation/shop/establishment/as an heir of ..... an employee of this factory/plantation/shop/establishment.

2. Please call at DR B CRM ENG. COLLEGE On 07.03.2025  
(Here specify place) (date)  
at 5:00 PM for collecting your payment in cash/open or crossed cheque/  
(time) demand draft.

3. Crossed Cheque/Demand Draft for the amount due shall be sent to you on receiving back the enclosed clearance certificate duly signed by you and attested by a Gazetted Officer.

4. Amount payable shall be sent to you by Postal Money Order at the address given in your application after deducting the postal money order commission, as desired by you, by .....

Brief statement of calculation.

- 1. Total period of service of the employee concerned—  
..... 1.7 years ..... 6 months.
- 2. Wages last drawn: Rs. 153225/-
- 3. Proportion of the admissible gratuity payable in terms of nomination/as an heir:
- 4. Amount payable: Rs. 10,00,000/-  
CANO 458382

DR. B. C. ROY ENGINEERING COLLEGE  
EMPLOYEES GROUP GRATUITY SCHEME  
Signature of the employer /  
Gen. Secretary/Treasurer/Asst. Secretary/Vice-President  
Name or description of factory/  
plantation / shop / establishment or  
rubber stamp thereof.

Place..... DURGAPUR

Date..... 07.03.2025

Copy to the Controlling Authority.

Note—Strike out the words not applicable.

Clearance Certificate

Received a sum of Rs. 10,00,000/- from DR B CRM ENG. COLLEGE  
CANO 458382 (Name of shop/establishment/factory/plantation)  
as being the gratuity due to me under the Payment of Gratuity Act, 1972 in full and final settlement of my claims on that account.

Signature



Attestation

The payee is known to me and signed before me

Date..... 07.03.2025

Place..... DURGAPUR

Signature of a Gazetted Officer

Official Seal.

Sarit Pal of  
07/03/2025  
9800765952

[See clause (i) of sub-rule (1) of rule 8]

Notice for Payment of Gratuity

To BHASWATI RAY  
(Name and address of the applicant employee/nominee/heir.)

You are hereby informed as required under clause (i) of sub-rule (1) of rule 8 of the West Bengal Payment of Gratuity Rules, 1973 that a sum of Rs. .... (Rupees ..... ) is payable to you as gratuity/as your share of gratuity in terms of nomination made by ..... on ..... and recorded in this factory/plantation/shop/establishment/as an heir of ..... an employee of this factory/plantation/shop/establishment.

2. Please call at DR B C ROY ENG. COLLEGE on 07-03-2025  
(Here specify place) (date)  
at 4:30 PM for collecting your payment in cash/open or crossed cheque/  
(time) demand draft.

3. Crossed Cheque/Demand Draft for the amount due shall be sent to you on receiving back the enclosed clearance certificate duly signed by you and attested by a Gazetted Officer.

4. Amount payable shall be sent to you by Postal Money Order at the address given in your application after deducting the postal money order commission, as desired by you, by .....

Brief statement of calculation.

- 1. Total period of service of the employee concerned—  
..... 19 years ..... 05 months.
- 2. Wages last drawn: Rs. 7100/-
- 3. Proportion of the admissible gratuity payable on nomination/as an heir:
- 4. Amount payable: Rs. 779365/-  
CAND. 458381

**DR. B. C. ROY ENGINEERING COLLEGE  
EMPLOYEES GROUP GRATUITY SCHEME**  
*M. Bhattacharya*  
Gen. Secretary/Treasurer/Asst. Secretary/Vice-President  
Signature of the employer/  
Authorised Officer  
Name or description of factory/  
plantation / shop / establishment or  
rubber stamp thereof.

Place DURGAPUR

Date 07-03-2025

Copy to the Controlling Authority.

Note—Strike out the words not applicable.

Clearance Certificate

Received a sum of Rs. 779365/- from DR B C RAY ENI. COLLEGE  
CAND. 458381  
(Name of shop/establishment/factory/plantation)  
as being the gratuity due to me under the Payment of Gratuity Act, 1972 in full and final settlement of my claims on that account.

Signature/Thumbprint of the .....



Attestation

The payee is known to me and signed before me

Date 07-03-2025

Place DURGAPUR

Signature of a Gazetted Officer  
Official Seal.

*Bhaswati Ray*  
7/3/2025  
Mob: 9434250582

[See clause (i) of sub-rule (1) of rule 8]

Notice for Payment of Gratuity

To MADHUSREE KOLE  
(Name and address of the applicant employee/nominee/heir.)

You are hereby informed as required under clause (i) of sub-rule (1) of rule 8 of the West Bengal Payment of Gratuity Rules, 1973 that a sum of Rs. .... (Rupees ..... ) is payable to you as gratuity/as your share of gratuity in terms of nomination made by ..... on .... and recorded in this factory/plantation/shop/establishment/as an heir of ..... an employee of this factory/plantation/shop/establishment.

2. Please call at DR B CRM ENG. COLLEGE on 09.06.2025  
(Here specify place) (date)  
at 10:30AM for collecting your payment in cash/open or crossed cheque/  
(time)  
demand draft.

3. Crossed Cheque/Demand Draft for the amount due shall be sent to you on receiving back the enclosed clearance certificate duly signed by you and attested by a Gazetted Officer.

4. Amount payable shall be sent to you by Postal Money Order at the address given in your application after deducting the postal money order commission, as desired by you, by .....

Brief statement of calculation.

- 1. Total period of service of the employee concerned—  
..... 10 years ..... 08 months.
- 2. Wages last drawn: Rs 49630/-
- 3. Proportion of the admissible gratuity payable in terms of nomination/as an heir:
- 4. Amount payable: Rs 314960/-  
(Ch no. 458364)

Place DURGAPUR

Date 09.06.2025

Signature of the employer/  
Authorised Officer  
Name or description of factory/  
plantation / shop / establishment or  
rubber stamp thereof.

Copy to the Controlling Authority.

Note—Strike out the words not applicable.

Clearance Certificate

Received a sum of Rs. 314960/- from DR B CRM ENG. COLLEGE  
Ch no. 458364 (Name of shop/establishment/factory/plantation)  
as being the gratuity due to me under the Payment of Gratuity Act, 1972 in full and final settlement of my claims on that account.

Signature/Title of the .....  
Madhusree Kole  


9/6/25

9732229378

Attestation

The payee is known to me and signed before me

Date 09.06.2025

Place DURGAPUR

Signature of a Gazetted Officer  
Official Seal.