

DAC meeting

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Thu, May 22, 2025 at 10:52 AM

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Dear all,

HOD(ME) has called a DAC meeting tomorrow (23rd May, 2025) at 02:45PM in the Departmental Library. Agenda of the meeting is given below.

1. Odd semester load distribution
2. Result Analysis
3. Budget with justification
4. Feedback (course end, semester end and program end)
5. Publication
6. Status of project, VT and weak students guidance.
7. Syllabus coverage
8. Add on course
9. NBA documentation
10. Others (if any)

Thanking you

Dr Subrata Samanta

(DAC Convenor)

(Associate Professor, ME Dept)

Dr Subrata Samanta

(Associate Professor, ME Dept)

DR B. C. ROY ENGINEERING COLLEGE, DURGAPUR
MECHANICAL ENGINEERING DEPARTMENT

Date: 26.05.2025

Minutes of the 120th Departmental Academic Committee (DAC) Meeting (ME) held at the Departmental Library of Mechanical Engineering Department on Monday, 23rd May 2025 at 02:45 P.M.

Faculty members present:

1) Prof. (Dr.) Chandan Chatteraj 2) Prof. (Dr.) Kanchan Chatterjee 3) Prof(Dr) Subrata Samanta 4) Prof(Dr) Arijit Banerjee 5) Prof.(Dr) Manoj Kundu 6) Prof. Suman Karmakar 7) Prof Chitta Sahana 8) Prof.(Dr.) S. C. Moi 9) Prof. Siddhartha Bhowmick 10) Prof.Arka Banerjee 11) Prof.(Dr.)Rajeev Ranjan 12) Prof.Rakesh Biswas 13) Prof. Deepak Kumar 14). Prof Koushik Chatterjee 15) Dr Rupali 16) Dr Pabitra Mondal 17) Prof. Subhajit Bhattacharya.

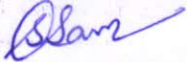
Agenda:


1. Odd semester load distribution
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Minutes of the meeting are as follows:

1. For next semester load distribution, Elective papers for seventh semesters were finalized in presence of student representatives, based on the choices of all faculty members given in the online circulated form, load distribution of papers was discussed and finalized; accordingly, coordinator of Routine Committee, Dr. Pabitra Mandal will prepare the Routine for next semester.
2. Last odd semesters result analyses are also discussed. Special classes will be taken by the subject teachers for the weak students from July to November based on availability of vacant/remedial slots in the central routine with a focus on lacking of poor performers.
3. Mentors will encourage respective mentees to submit online feedback forms, viz. course end, semester end feedback and program end feedback.
4. The house discussed about the publication status of the department till date and encouraged all members to thrive on respective research domains while maintaining quality publications.
5. Status of 6th semester student's internship program and final year UG/PG projects and its evaluation (PPT presentation and Viva) will be completed as per schedule of the University.
6. Syllabus coverage of First year Engineering Graphics and Workshop Practices in the current odd semester is almost completed for most of the sections.
7. Add-on courses to be offered for next semester are approved and recommended. The house suggested to float Add-on courses on emerging fields to be followed from AY 2026-27.
8. Status of NBA- documentation, Academic Audit, Course file of AY 2022-23 were discussed.

The meeting ended with vote of thanks.


Dr. Subrata Samanta
(Convener, DAC)


Dr. Chandan Chatteraj
(Chairperson, DAC)

H.O.D. / M.E.
Dr. B. C. Roy Engg. College, Durgapur

120th DAC meeting held on 23/05/2025 at Dept
Library.

Agenda:-

Members Present

- ① Dr. Chandan Chatteraj
- ② Dr. Kanchan Chatterjee
- ③ Dr. Subrata Samanta
- ④ Dr. Arjit Banerjee
- ⑤ Dr. Manoj Kundu
- ⑥ Dr. Kapali
- ⑦ Dr. S.C. Moh
- ⑧ Dr. Rajeev Ranjan
- ⑨ Dr. P.K. Mandal
- ⑩ Prof. Subhajit Bhattacharya
- ⑪ Dr. Suman Karmakar
- ⑫ Prof. Chitta Sahana
- ⑬ Prof. Siddhanta Bhosmick
- ⑭ Prof. Arka Banerjee
- ⑮ Prof. Rakesh Banerjee Biswas
- ⑯ Prof. Deepak Kumar
- ⑰ Prof. Koushik Chatterjee

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Student Representative:-

1. Papai Ojha → Papai Ojha
2. Shikam Maji → Shikam Maji
3. Nupur Chowdhury → Nupur Chowdhury