



Dr. B. C. Roy Engineering College, Durgapur

Department of Computer Applications (MCA)

Jemua Road, Fuljhore, Durgapur -713206

Affiliated to MAKAUT, Approved by AICTE, Accredited with 'B+' Grade by NAAC

BCR/MCA/2024-25/DAC-01

To whom it may concern

This is for the information to all concerns that a departmental meeting with the following agendas has been called by HoD, MCA at Seminar Hall, MCA Department meeting room from 11:00AM, 01-08-2024. Hereby all members are requested to attend the meeting at above mentioned venue.

Agendas:

- Discussion on CA1.
- ATR feedback.
- BOS formation.
- Proposed syllabus for new Autonomy system.
- Academic Audit.

Shr
30/07/24

(SUBHRANGSU CHANDRA)

Meeting Convener, MCA Department



Dr. B. C. Roy Engineering College, Durgapur

Department of Computer Applications (MCA)

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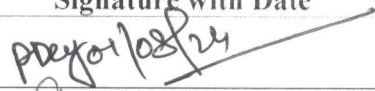
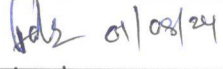
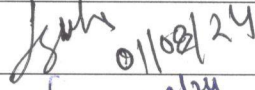
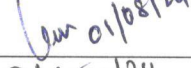
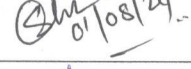
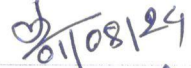
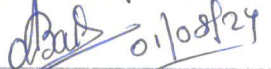
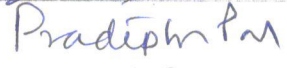
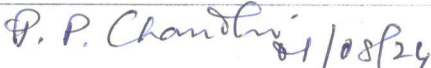
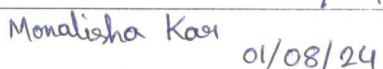
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DAC on 1st August 2024 @11.00AM at Departmental Meeting room.

Agendas:

- Discussion on CA1.
- ATR feedback.
- BOS formation.
- Proposed syllabus for new Autonomy system.
- Academic Audit.

Members Present:

Name	Designation	Signature with Date
DR. PABITRA KUMAR DEY	Asso. Prof. & HoD	 01/08/24
DR. FALGUNI CHAKRABORTY	Asst. Prof.	 01/08/24
PROF. DEBASIS GUHA	Asst. Prof.	 01/08/24
PROF. ANSUMAN MAHANTY	Asst. Prof.	 01/08/24
PROF. SUBHRANGSU CHANDRA	Asst. Prof.	 01/08/24
PROF. UDAY KUMAR BANERJEE	Asst. Prof.	 01/08/24
PROF. ANUPAM BAIDYA	Asst. Prof.	 01/08/24
PROF. PRADIPTA PAL	Asst. Prof.	 Pradipta Pal
MR. PARTHA PRATIM CHOUDHURY	Sr. TA	 P. P. Choudhury 01/08/24
MISS MONALISHA KAR	TA	 Monalisha Kar 01/08/24
MR. CHAYAN MUKHERJEE	Off. Asst.	ABSENT (On Duty)



DR. B. C. ROY ENGINEERING COLLEGE, DURGAPUR
Department of Computer Applications (MCA)
Minutes of Meeting of DAC

Date of Meeting: 01-08-2024

Timing: 11:00 AM – 01:30 PM

Venue: MCA (Meeting Room)

Participants:

Prof. Dr. Pabitra Kumar Dey, Chairman of DAC
Prof. Debasis Guha, Member of DAC
Prof. Ansuman Mahanty, Member of DAC
Prof. Dr. Falguni Chakraborty, Member of DAC
Prof. Subhrangsu Chandra, Member of DAC
Prof. Uday Kumar Banerjee, Member of DAC
Prof. Anupam Baidya, Member of DAC
Prof. Pradipta Pal, Member of DAC
Mr. Partha Pratim Chaudhuri, STA, MCA Department
Miss Monalisha Kar, TA, MCA Department
Mr. Chayan Mukherjee, Office Assistant, MCA Department

Agenda of the meeting:

- **Discussion on CA1.**
- **ATR feedback.**
- **BOS formation.**
- **Proposed syllabus for new Autonomy system.**
- **Academic Audit.**

DAC Chairman addressed all members of DAC and the minutes of previous DAC held on 16-05-2024, read out by HoD, MCA and accepted by all members of DAC.

Discussion held is as follows:-

- **Discussion on CA1:**
HoD informed all members for upcoming CA1 and what action to be taken for poor attendee students..
- **ATR feedback:**
HoD informed all members to check whether all students has completed feedback process of respective subjects and to prepare the Action Taken Report(ATR).
- **BOS formation:**
All members including HoD nominated different names from different prestigious institutes (IITs, NITs etc.) to form the Board Of Studies for MCA department in accordance with the requirements of BCREC as an autonomous institute.
- **Proposed syllabus for new Autonomy system:**
HoD addressed a major issue regarding preparation of Syllabus structure, Subject Code, Subject details and credit point of individual subjects and formed selective groups for smooth conduction of Syllabus preparation.
- **Academic Audit:**
HoD informed all members to be updated with all activities, such as Mentoring activities, Result Analysis etc.

The Meeting ended with a vote of thanks by HOD to all members.


(HOD)

1) Copy to the departmental NAAC Coordinator.

DR. PABITRA KUMAR DEY
HOD - MCA
Dr. B. C. Roy Engineering College



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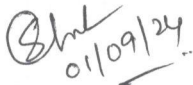
BCR/MCA/2024-25/DAC-02

To whom it may concern

This is for the information to all concerns that a departmental meeting with the following agendas has been called by HoD, MCA at Seminar Hall, MCA Department meeting room from 03:00PM, 02-09-2024. Hereby all members are requested to attend the meeting at above mentioned venue.

Agendas:

- Discussion on CA2 & PCA1.
- Exam reformation for new structure of Autonomy.
- Application for Online ATAL FDP.
- Review of proposed syllabus.
- Review of even (2024) semester result.


01/09/24

(SUBHRANGSU CHANDRA)

Meeting Convener, MCA Department



Dr. B. C. Roy Engineering College, Durgapur

Department of Computer Applications (MCA)

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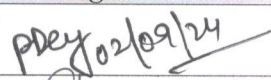
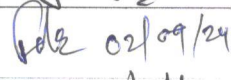
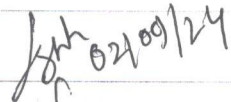
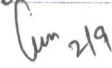
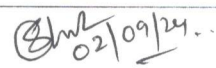
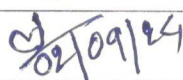
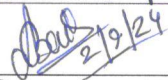



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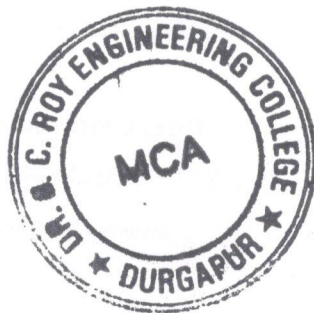
DAC on 2nd September 2024 @03.00PM at Departmental Meeting room.

Agendas:

- Discussion on CA2 & PCA1.
- Exam reformation for new structure of Autonomy.
- Application for Online ATAL FDP.
- Review of proposed syllabus.
- Review of even (2024) semester result.

Members Present:

Name	Designation	Signature with Date
DR. PABITRA KUMAR DEY	Asso. Prof. & HoD	 02/09/24
DR. FALGUNI CHAKRABORTY	Asst. Prof.	 02/09/24
PROF. DEBASIS GUHA	Asst. Prof.	 02/09/24
PROF. ANSUMAN MAHANTY	Asst. Prof.	 02/09/24
PROF. SUBHRANGSU CHANDRA	Asst. Prof.	 02/09/24
PROF. UDAY KUMAR BANERJEE	Asst. Prof.	 02/09/24
PROF. ANUPAM BAIDYA	Asst. Prof.	 02/09/24
PROF. PRADIPTA PAL	Asst. Prof.	 Pradipta Pal
MR. PARTHA PRATIM CHOUDHURY	Sr. TA	 P. P. Choudhury 02/09/24
MISS MONALISHA KAR	TA	 Monalisha Kar 02/09/24
MR. CHAYAN MUKHERJEE	Off. Asst.	ABSENT (On Duty)



DR. B. C. ROY ENGINEERING COLLEGE, DURGAPUR
Department of Computer Applications (MCA)
Minutes of Meeting of DAC

Date of Meeting: 02-09-2024

Timing: 03:00 PAM – 04:30 PM

Venue: MCA (Meeting Room)

Participants:

Prof. Dr. Pabitra Kumar Dey, Chairman of DAC
Prof. Debasis Guha, Member of DAC
Prof. Ansuman Mahanty, Member of DAC
Prof. Dr. Falguni Chakraborty, Member of DAC
Prof. Subhrangsu Chandra, Member of DAC
Prof. Uday Kumar Banerjee, Member of DAC
Prof. Anupam Baidya, Member of DAC
Prof. Pradipta Pal, Member of DAC
Mr. Partha Pratim Chaudhuri, STA, MCA Department
Miss Monalisha Kar, TA, MCA Department
Mr. Chayan Mukherjee, Office Assistant, MCA Department

Agenda of the meeting:

- **Discussion on CA2 & PCA1.**
- **Exam reformation for new structure of Autonomy.**
- **Application for Online ATAL FDP.**
- **Review of proposed syllabus.**
- **Review of even (2024) semester result.**

DAC Chairman addressed all members of DAC and the minutes of previous DAC held on 08-0-2024, read out by HoD, MCA and accepted by all members of DAC.

Discussion held is as follows:-

• **Discussion on CA2& PCA1:**

HoD enquired about the completion of syllabus for upcoming CA2 & PCA1 assessment and all members decided regarding poor attendee students.

• **Exam reformation for new structure of Autonomy:**

Following instructions from higher authorities, the HoD directed members to review the uniform exam reformation draft and submit their suggestions and opinions to the In-Charge of Exams.

• **Application for Online ATAL FDP:**

Prof. Pradipta Pal noted that the ATAL body has granted permission for the FDP, and the application must be completed through the appropriate channels to ensure the MCA department can successfully organize the ATAL FDP.

• **Review of proposed syllabus:**

The HoD instructed all members to review the syllabi created by the department faculty for different subjects to ensure a smooth syllabus preparation process.

• **Review of even (2024) semester result:**

A discussion held among all members headed by HoD to review 2024 even semester result and to take action.

The Meeting ended with a vote of thanks by HOD to all members.

pdey 02/09/24

(HOD)

- 1) Copy to the departmental NAAC Coordinator.

DR. PABITRA KUMAR DEY
HOD - MCA
Dr. B. C. Roy Engineering College