

To
The Principal
Dr. B. C. ROY SOCIETY ENGINEERING
JEMUA ROAD, FULIHORE

Subject: Request for Permission to Organize a Workshop

Dear Sir,

I hope this letter finds you well. On behalf of the ACM STUDENT CHAPTER, BCREC, I would like to seek your permission to organize a workshop on Machine Learning and It's Future for the students of BCREC and BCA students of APC.

The details of the workshop are as follows:

- Date: 09.04.2025
- Time: 2 p.m. to 5 p.m.
- Venue: Albert Einstein Hall, Main Building
- Target Audience: All the students for BCREC and BCA students from APC
- Speaker(s)/Trainer(s): Ardent Computech Pvt. Ltd.
- Estimated Budget: ₹ 1500

We assure you that all necessary arrangements will be made to ensure the smooth execution of the event. We kindly request your approval to proceed with the planning and necessary arrangements.

We would be grateful for your support and guidance in making this event a success. Looking forward to your approval at the earliest.

Thank you for your time and consideration.

Yours sincerely,

Chandan Bandyopadhyay 28/03/2025
Dr. Chandan Bandyopadhyay

HoD, CSE (DATA SCIENCE)

Faculty Coordinator, ACM CHAPTER BCREC

Head of the Department
Computer Science & Engineering (DS)
Dr. B. C. Roy Engineering College
Durgapur

*Recommended to
be indicated in
budget of year
15-21.*

[Signature]
28/03/2025