



DR. B. C. ROY ENGINEERING COLLEGE, DURGAPUR

STOCK REGISTER

Name of the Article

Nature of the Article

Page No.

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For the year (Session) :

Date	Particulars	RECEIVED		ISSUED		Balance In Stock	Remarks Signature & Date
		Measurement Book Page No.	Quantity Received	Indent From Sl. & Page No.	Quantity Issued		
8.05.25	1. BRANDED COMPUTER		25				
	2. WORKSTATION COMPUTER		3				
	3. UPS-10 KVA WITH 1 HOUR BACK UP		1				
	4. UPS CONVENTION INC. (CCTV, COMPUTER LAB, 3D PRINTER LAB, WORKSTATION)		1				
	5. INTERACTIVE PANNEL SETUP WITH NETWORK (PP LINK WITH MIC, CAMERA SPEAKER 84 INCH		1				
	6. FDM BASED 3D PRINTER		4				
	7. LDM CLAY 3D PRINTER		1				
	8. COMPOSITE 3D PRINTER		1				
	9. 3D PRINTER INSTALLATION WITH NETWORK PORT		YES				
	10. DEBINDING STATION		1				
	11. SINTERING STATION		1				
	12. 3D SCANNER		1				
	13. CANON COLOUR PRINTER CUM SCANNER		1				
	14. CCTV DISPLAY (8 CHANNEL BOX)		0				
	15. ELECTRIFICATION OFFICE ROOM		YES				
	COMPUTER LAB						
	3D PRINTING LAB						



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8.05.25	16. NETWORKING	YES					
	OFFICE ROOM						
	COMPUTER LAB						
	3D PRINTING LAB						
	17. WALL PAPER PASTING						
	(IF REQUIRED)						
	18. STUDENT CHAIR		55				
	19. STUDENT COMPUTER		15				
	DESK						
	20. BLACK WHITE BOARD		1				
	FOR COMPUTER LAB						
	21. TEACHER'S DESK						
	FOR COMPUTER LAB						
	22. TEACHER'S CHAIR		0				
	FOR COMPUTER LAB						
	23. DESK WITH DRAWER		1				
	FOR OFFICE ROOM						
	24. DESK WITHOUT DRAWER		0				
	FOR COMPUTER LAB						
	25. CHAIR FOR OFFICE ROOM		10				
	26. VALVATE NOTICE		05				
	BOARD FOR 3 ROOMS						
	27. MAGNETIC WHITE		01				
	BOARD FOR OFFICE ROOM						
	(SMALL FOR OFFICE ROOM)						
	28. PRINTER TABLE FOR		1				
	OFFICE ROOM						



Page No.

For the year (Session):

[illegible]

Stock Register

Name of Articles _____

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Month & Date	PARTICULARS	No.	Previous Stock	Receipt Quantity	Issued Quantity	Balance in Stock	Remarks
22/07/25	A4 Paper 70 GSM		51	4			
22/07/25	White Board marker		1	10			
22/07/25	Ball pen		1	10			
22/07/25	Attendance Register (6No)			2			
			1	1			
	Stapler machine		1	2			
			1				
	Stapler Pin (10 No)			2 (Box)			
			10				
	Paper punching (600)			1			
	pencil wooden		10	10			
	Eraser			3			
			100				
	Sharpeners			3			
	Dustbin		100	4			
	Dustbin cloth			4			
			100				
	Scale steel 1ft			2			
			10				
	Gems clip (steel)			1			
			10				
	cello Tape (1inch)			4			
			10				
	Glue stick			2			
	Extension cord			2			

Stock Register

Name of Articles _____

Month & Date	PARTICULARS	No.	Previous Stock	Receipt Quantity	Issued Quantity	Balance in Stock	Remarks
22.07.25	Hand wash		1	12			
	coin		01	2			
	cover file		01	4			
	scissors		1	1			
	Stok Register 8/10			1			
22.07.25	Engineering Drawing Book (N.D. BHATT)			10			
22.07.25	Add itive manufacturi- ng Book (Ravi/Prinop)			10			
26.09.25	Student Bag with C.D.A.C Logo			500			
26.09.25	SPiral note book with C.D.A.C Logo			500			
26.09.25	Smart Ball Pen			500			
26.09.25	Plastic Folder			125			
26.09.25	Note Pad			125			
26.09.25	Ordinary Ball Pen			125			