#ASH TECHNOLOGIES PVT LTD

Friday, February 15, 2019

The Principal
Dr. B.C. Roy Engineering College, Durgapur
Management House
Jemua Road, Fuljhore
Durgapur - 713206 (WB)

Dear Sir,

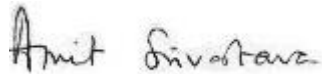*Subject*: **Customized Application Software for your Organization**

Based on our software demonstrations, interactions and discussions with the user groups, we are submitting the revised technical and commercial proposal, incorporating the changes, for your kind perusal.

Trust you find this in order.

Thanking you and assuring of our sincere services at all times.

Yours truly,

For Hash Technologies Pvt Ltd

Amit Srivastava
(Director)

Enclosed: Techno-Commercial Proposal

Institute Management System

Developed by:

Hash Technologies Pvt. Ltd.
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INSTITUTE MANAGEMENT SYSTEM

The proposed Institute Management System would be an integrated system, broadly comprising the following modules…

1. Student Affairs Management
2. Payroll & HR System
3. Stores & Purchase System
4. Finance & Accounts System
5. MIS System

The design is modular with facility to have screen-level and button-level access controls for individual users.

The access rights can be managed by the authorized person using an interface that allows him to define access rights of the selected user. The administrator also has the capability to assign a particular task to be performed only from specific desktop using authorized credentials.

Upon successful login, the opening page provides the user with the usage statistics (including documents created or modified) during a particular period. It also provides the user with an alert notifying the documents pending his intervention, based on the job role assigned to him and the status of the document.

It also provides the users with a window to exchange communication with other ERP users and user group besides viewing general postings on the public board.

Another window is provided to users for preparing a To-Do list or Keeping Notes that relate to the ERP operations and remain visible till not dispensed with.

The Page has Navigators for each module which also defines the workflow and a flag on the activities that the user is authorized to perform in the system.

The details of the individual modules are as follows…

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Student Affairs Management

This module, in turn has following sub-modules…

  a) Admission module
  b) Student information module
  c) Fees system
  d) Routine Management
  e) Attendance module
  f) Performance module
  g) Faculty Module
  h) Placement module

Admission module

This would cover the entire workflow of Admission related activity. The system comprises following steps…

  a) Student profile entry – The system proposes entry of the Student profile at the time of admission itself. Preferably, the entry is done by the student himself. The interface captures all the basic data about the student. A print-out may be taken at this point.

  b) Verification of Student data & documents – The Institute's authorized official then verifies the data (either on screen or from the print-out) with the Original documents and on compliance clears the system lock by approving the entry for onward processing.

  c) Payment of Fees – The next step is the payment of fees, whereby the student pays the required fees at the admission stage. On receipt of the fees, the system generates the Student id number and confirms admission to the Institute.

  d) Photo-ID card – The student then walks into the next counter, where the Institute official captures his photograph on a webcam and prints his Student Identity card.

This entire workflow of student entering the Admission cell and leaving with the Student ID card is automated.

Keeping in mind the logistics of student rush during the Admission days, the system also has provision to execute this entire workflow in offline mode (in case the main server is down) and updating the server with a button click.

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Student information module

This module would capture the students' profile such as personal details, educational details, contact details, etc. The base data is captured from the Admission System.

The system allows the Student to view his profile and can update selective information such as email-id, mobile/telephone number and address, which may change during the course of his association with the Institute. However, the information captured at the admission type remains secured.

Fees System

This module would integrate the Academy system with the Finance system. The major function of this module would be…

a) Setup of fees structure – The system allows setting up of Fees Structure for the new batch. Fee amount is broken up under different account (charge) heads for each semester. The system simultaneously sets up the date of billing for each semester. The fees structure is broken up by category of students such as General, TFW, etc. The system, however, enables modification of fees amounts in case of any revisions at future dates.

b) Auto-Generation of Bills – On designated dates of the semester, the system automatically generates invoice for the semester for each student and appropriate account posting is done. The student account will reflect the outstanding amount.

c) Receipt of Fees – Handled by the Finance & Accounts system.

d) Due Status – The student can view his due status and personal ledger with transaction details from his login-Id of the Student affairs system.

Routine Management System

This system module is operated by the back-end staff of the Institute. Semester-wise routine is created for each stream. The user can copy the previous schedule and make required changes wherever required or can create it afresh. The other features of this module are…

a) Allows scheduling of both permanent and visiting faculty.
b) Assigns Room/Hall/Lab numbers to class-slots.

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c) Allows clubbing of multiple periods.
d) Allows multiple faculties to same session.
e) Allows clubbing of multiple sections.

Once created, the routine can be viewed & printed for the Batch. Additionally, a faculty can view his classes across all batches.

Attendance System

This module would capture classroom as well as lab/workshop attendance of individual students. The system works as follows…

a) Based on the routine, the system internally generates a proforma for class attendance.
b) On completion of the class, the faculty invokes this option for giving Student attendance.
c) The interface displays all the students in the list with attendance "flagged" by default.
d) The faculty unchecks only the absent cases and clicks on the "Save" button.
e) This posts the Student attendance as well as the Faculty's own class attendance.

The Student can view his "Attendance record" at any point from his login-Id. Similarly, the faculty can view his "own attendance" record from his login-id.

Performance Record (Results)

This module would archive the performance record (semester results) of individual students and generate various statistics.

The system has the facility to import semester results data received in Excel format from WBUT.

Faculty Module

The module displays details of all teachers such as…
a) Personal data such as Basic demography, Qualification, Contact details, Career track (Experience), etc.
b) Research & Publications
c) Seminars conducted and attended
d) Awards & Recognitions
e) Project Guidance

f) Salary details (Pay-slip view) for any month/year
g) Leave status, etc.
h) Class Attendance record
i) Class Routine

Faculty can login to Student Affairs system and can view any of the above information. The faculty can update selective information such as Project details, Students' attendance, etc.

Placement Module

This functionality of this module would comprise…

a) Database maintenance of companies and their placement history
b) Searching & extracting Student list based on the guidelines/requirements of the prospective companies.
c) Scheduling of campus interviews (Campus Notices)
d) Updating result of the campus interview
e) Tracking performance of individual candidates
f) Placement statistics

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Inventory & Purchase Management

This module automates the integrated process-based workflow on following (customizable) lines…

a) Requisition System

Any authorized user can electronically log their Item requisitions through this interface of the ERP system. A hierarchy is maintained mapping all requisitioner to their approving authority (usually the Departmental head). All approved requisitions are electronically transmitted to the Stores for onward processing.

b) Indent System

There are two modes of generating Stores Indents, viz. Auto-indent and Requisition-based indent.

The system generates auto-indent based on the defined rules in the system, such as re-order level and minimum stock levels.

Based on the requisitions received, the Stores may issue the item if the item is in stock, while the system accumulates and tracks such item for subsequent indenting based on the stock levels. However, if the item is not in stock, the same is automatically flagged for raising indents and electronically sent to Purchase department for procurement.

c) Purchase Order System

Based on the Stores indent, the Purchase department raises the Purchase department. The Orders are based on both Initial deficiency indents as well as Replacement indents.

Initially, the draft PO is prepared which gets electronically transmitted to the approving authority for Approval. Only approved Purchase orders are printed by the system.

The system also has provision to generate Service Orders based on the service requisitions by users.

The system allows generation of Cash Purchase orders in case of emergency purchases that needs subsequent approval.

d) Gate Pass (UGRM) System

The system prints Gate Pass (Unchecked Goods Receipt Memo UGRM) is generated for all incoming materials. The system expects inward challans be backed up by the PO number. However, it allows Gate Pass printing for all incoming materials even without the PO reference for subsequent tagging (as in emergency PO could be raised subsequently).

e) Material Inspection System

The concerned official checks the inward material for quality checks. An Inspection note is generated by the system for the items passing the quality checks and a Return Note is generated for items failing the tests and earmarked for return to the supplier.

Only the consignments backed up by the Purchase Order are subjected to Material Inspection as the detailed specifications are verified from the PO only. Hence, the inward goods not having PO are kept on hold till the PO is raised by the system.

f) Goods Receipt Note (GRN) System

The system generates GRN for all Inspection cleared items based on the Purchase Order. The receipts are valued as per PO and the quantity based on the Inspection note and PO. The items are now taken into the Stores accounting system and the physical GRN is printed for statutory records.

g) Purchase Bill System

The inward bills from suppliers are logged into the system based on the GRN entries only.

The Software prompts for the Supplier name and displays all the active Purchase Orders. On selecting the relevant PO as billed by the supplier, the system displays the charged GRNs in the system for acceptance as Purchase liability. This ensures that only the Purchase bill item entries accepted by the system (via GRN) and valued as per our Order gets accepted as the Purchase bill and in case of any discrepancy the bill is returned to the Supplier for amendment.

h) Issue System

The system issues the item to the Requisitioner based on the approved requisitions only. The status of such requisitions gets updated as "Served" and the stock gets updated accordingly

i) Material Loan System

This sub-system takes care of materials entering the company premises on rent or hire and would be subsequently returned. The system generates Gate Pass Loan-In and Loan-Out documents and generates the Material Loan register. This ensures that any un-owned item in the office premise could be easily tracked.

Likewise, the items sent out for repairs or replacement are also handled through this system and any pending/idle item could be easily tracked.

j) Query & Reporting System

The system generated all the statutory books for the Stores such as Receipt Register, Issue Register, Stock Ledger, Stock Summary, Inventory Valuation report, etc. It also prepares all the generic documents at the input stage such as Requisitions, Indents, Gate Pass, Inspection Note, Material Return Note, Goods Receipt Note, Purchase Orders, Purchase Journal, Issue Slips, etc.

The system generates lot of Management Information and exception reports for both the Management as well as Operations level

k) Purchase Supplement System

The system has some built-in tools to supplement Purchase function such as…
   i)   Item rate Reckoner
   ii)   Pending delivery detector
   iii)   Item Category-wise exposure to Suppliers
   iv)   Tender/NIQ Management

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Finance & Accounts Management

This module will automate the integrated process-based workflow on following (customizable) lines…

a) Budgets Maintenance

The system provides interface for Budget Maintenance for each Department against user-configured Budget Groups and Budget heads. This creates the basis for both regular and Project budgetary control.

The Finance Department can block funds under a specific Budget head for specific purchase or expense. This block can then be converted into Purchase Order or Service Order in due course. Once the actual payment is made against the passed bills or as Advance for the specific Purchase or Service Order, the corresponding Budget head gets adjusted with this amount. At any point of time, the Finance Department can see the Budget balance against any head of account.

b) Receipts System

The bulk of receipts come from Student Fees. The system has controlled interface for receipts from Students.

The system displays the current outstanding of the student on selecting the student-id. The software displays the dues on individual charge heads as well as the advances received against those heads before computing the current dues. Generally, the receipt is for the actual due amount and on confirmation, the corresponding accounting entries are generated by the system and the Debtors' account adjusted.

In case the receipt amount is less than the current dues, the system prompts the user to input the collection amount against individual account heads for posting.

And, in case the receipt is more than the due amount, the system first adjusts the current dues and generates advance receipt against the specified account head for creating the liability entry.

Besides Students receipt, the system has provision for Other receipts such as Rentals, Consultancy fee, Receipts from affiliated colleges, Project Grants, etc.

c) Payment System

The payment system has defined workflow for Suppliers, Wages, Other Liability and Personal expense accounts

i) Supplier Payment – The Bill Passing System forwards the Suppliers bills to the Payment system. The payment could be against the supplier bills or Advance/On-account against pending bills. While making payment, the accountant prepares the draft payment voucher and sends it to the approving authority for passing.
Once the draft voucher is approved, the accountant prepares the cheque and sends it to the signing authority for final payment.
The signing authority has the option to sign or reject the voucher at the signing stage. Once signed the books of accounts are adjusted.

ii) Wages Payment – The vouchers for salary transfer, Cheque Payment and Cash payment for the staff is generated by the Payroll system. Separate Employee-wise Salary transfer register for the Bank is system generated. Likewise the Employee-wise Cheque register and Cash registers are generated for automating the bulk payment entries towards the salary account.

iii) Expense Vouchers – The system has provision for preparing draft voucher ideally by the individual or by the Account person. This is electronically (as well as paper) approved by the approving authority and then forwarded for Cash or Cheque payment.

d) Receivables System

The system maintains the Fees Master for different courses with schedule. Based on the schedule the system generates invoices for each student automatically and posts it to the Accounts System. Separate accounting heads are maintained for different fees types and the accruals against each are generated.

Quite often, the schedule and the fees structure do not match the financial year cut-off. For example, the 6-monthly semester fee may become due on 1st January. In such cases, the system generates the Accounting Invoice for 3-months and Proforma invoice for 3-months. Receipts against the Proforma invoice goes into the system as "Advances" under the Liability head of accounts. However, on 1st April, the system automatically generates the

Accounting invoice for 3-month period and transfers such "Advance receipts" to these Invoices.

The system also has provision to create credit note for refunds and discounts to select cases or for students seeking separation.

The system, at any point of time, reports the Outstanding against individual student, or for a batch or for a course/stream and for the Institute as a whole.

e) Payables System

The system comprises integrated interfaces of the Inventory System, Purchase system and the Payment system.

The system at any point of time, displays the Payables/Due to the Supplier and overall. It also reports the quantum of unbilled GRN in the system to indicate the inherent supplier liability

f) Journal Voucher & Contras

The system supports these basic entries. It also has a provision of memorizing certain transactions, which are repetitive and could be called for the specified number to times at pre-defined periodicity.

g) Reports System

The system generates all the raw accounting documents such as Cash Voucher, Payment Voucher, Journal Voucher, etc. It also generates all the statutory books of accounts such as

- Bank Reconciliation Statement
- Prime books such as Cash/Bank Book, Journal Register, Sales & Purchase Registers/Books, etc.
- Ledgers & Sub-Ledgers
- Trial Balance and Balance Sheet
- Cash Flow analysis
- TDS certificates & Register
- Expense Registers
- Budget Variance

h) Cheque Tracking

The system has a Cheque Tracking system, whereby every stage of Cheque preparation is tracked. The entire payment process is tracked at various stages viz.

a) Voucher Preparation
b) Voucher Approval
c) Cheque Preparation
d) Cheque Signing
e) Cheque held at Reception
f) Cheque handed over to the recipient
g) Cheque clearance (through BRS).

At any stage, the float status, disbursement volume and pending disbursements could be ascertained.

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Payroll & HR System

a) Payroll System

The Payroll system comprises…

a) Automatic availability of Employee Master data from the HR System
b) Input of Attendance data
c) Payroll computation
d) Pay Slip printing
e) Statutory Reports on Overtime, ESI, Medical, Bonus, Ex-Gratia, Professional tax, PF deduction, etc.
f) Income Tax deduction
g) Professional Tax deduction & Reports
h) PF Deduction and Reports
i) Consultant Payments & TDS Register
j) Form 16 Printing
k) Integration with Accounts System

b) Leave System

The Leave system has two sub-modules, one for the back-end official and the other for the staff members.

The Staff members can login to system (*My-Leave*) and do the following…

a. View the status of their leaves.
b. Apply for leave.
c. View the status of their leaves (whether approved or canceled).
d. Modify dates of their leave if unapproved.
e. Apply for extension of their leaves.
f. The staff member can approve or reject leave of his sub-ordinates, provided he has the approving rights for those staff members. He can also escalate it to his next level in cases he deems necessary.

The back-end official can do the following…

a. Sets up the Annual Holiday calendar.
b. Sets up the entitlement chart for each leave type.
c. Sets up the accumulation limits of each leave type.
d. Invokes credit/accrue of leaves at year beginning.
e. Sets up the hierarchy of approving authority by Department.
f. Maintains Leave ledger and other statutory books.

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   c) Personal Data Maintenance

      a. Upon joining, the HR Department creates the Personal record of the incumbent containing all relevant details including scans of certificates and other credentials.

      b. Record with salary structure gets opened in the Payroll system.

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MIS System

The MIS System covers all the functional modules and skims the top layered reports for the senior Management with the facility to drill down to the source raw document level.

The system has Finance Navigator, Materials Navigator, HR Navigator and Academy Navigators. Each has a set of reporting tools for viewing information on multiple parameters and navigating through various layers to access the raw document.

Some typical information areas are…

a) Fund Position
b) Vendor Analysis
c) Expense Analysis
d) Student Fees Analysis
e) Account Head Tracking
f) Voucher Tracking
g) Cost Center analysis
h) Staff Strength
i) Department-wise Staff Strength
j) Student Class Attendance
k) Faculty Class Attendance
l) Faculty Student Response
m) Communication with Students
n) Indent Tracker
o) Purchase Order Analysis and View
p) Service Order Analysis and View
q) Unchecked GRN tracker
r) Goods Receipt Note tracking
s) Item Stock
t) Item Rate Reckoner
u) Cheque Tracker

Additional Features (will be incorporated)

a) Hostel Occupancy Tracking & Management
b) Automated Enquiry generation from Indents

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New features to be developed

As per discussion with College officials, the following additional functionalities has to be developed:

1. Admission Module – Since B C Roy Polytechnic college is not in the main campus and the internet connectivity is not very stable and reliable, the College wants a separate application that will run locally and the entire data (student & collections) should be exported to the Central server periodically.

2. HR & Payroll / Income Tax Module – A separate interface to be developed for the users to fill up their investment and other related details.

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2.0 PRE-REQUISITES

a) Servers – with Windows 2008/2010 with RAID implementation

b) RDBMS – SQL Server 2008 or above

c) Client Nodes with Windows XP / Win 7 / Win 8 / Win 10

d) High Speed Leased line with Static IP & Firewall for off-campus users

e) Backup server

3.0 DELIVERABLES

a) Software executable in CD
b) User Manual in hard/soft copies

4.0 IMPLEMENTATION & MAINTENANCE SUPPORT

a) We would provide implementation support for a maximum period of 3 months (onsite of remote) during which it is expected that the system would Go-Live in key areas. After that we would provide remote/phone and occasional onsite support (if needed) for another 9 months.

b) On completion of the above term, you have the option to enter into a Maintenance arrangement (AMC) with us.

c) The scope of AMC would entail providing software updates, patches/fixes, upgrades, new version release, etc. of all the Application software modules. However, new software modules would be excluded from the scope of AMC and, in all such cases, separate quote would be given after doing the requisite study.

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5.0   OUR PROFESSIONAL CHARGES

a) Software Price (First location)   – **Rs 10,25,000/-**.

b) Additional Units (if any)   – **Rs 3,10,000/- per unit**.

c) Taxes & Duties   – Extra as applicable. Presently, 18% GST is applicable.

5.1   Other Terms

a) **Outstation charges** (other than Kolkata) – You have to arrange accommodation, fooding & local conveyance of the Engineers in Durgapur (or any other outstation location except Kolkata) during their onsite visit for study, installation, customization, training, implementation and support.

b) **Payment Terms**

- Advance with the Order – 35%.
- 50% on loading the Software.
- Balance on implementation.

c) **Annual Maintenance Charge**

- 20% of the Software price.
- Taxes & Duties – Extra as applicable.

Validity

90 days

ERP - HR MODULE SCREENSHOTS

DR.B.C.ROY ENGINEERING COLLEGE, DURGAPUR - -

Hi BCREC-HO

Master
- Department
- Designation
- Qualification
- Appointment Type
- Employee Status
- Profession Type
- Products
- Assessment Master
- Interview Master
- Event

Transaction
- Interview for Recruitment
- Interview Wise Assessme...
- Employee Info
- Approve Employee Info
- View Employee Info
- Salary Details

Reports
- Candidate Wise Assessm...
- Interview Wise Candidat...
- Appointment Letter
- Memorandum
- Department Wise Emplo...

Utility

bcrecdgp.ac.in/hr/Forms/FrmAddEmployeeInfo.aspx?Type=1

Staff Profile

| General Detail |
| Academic Qualification |
| Research |
| Experience |
| Events |
| Publication |
| Personal |
| Statutory info |
| Documents |

Add New Employee

Import from Interview

Next

Name:

Employee code:

GENERAL DETAIL

Department:

Designation:

Profession Type

Highest Qualification:

Staff Type: Date Of joining: Due Date Of Confirmation: Date Of Confirmation:

Type here to search

13:48
01-10-2020

Statutory info

Documents

GENERAL DETAIL

Department:

Designation:

Profession Type

Highest Qualification:

Staff Type: Date Of joining: Due Date Of Confirmation: Date Of Confirmation:

DD/MM/YYYY   DD/MM/YYYY   DD/MM/YYYY

Appointment Type:

Employee Status:

Current Status:

◉Probation◯Confirmed

☐Resigned/Retired ?

Accounts Settled:

◉   ◯
Settlement Pending Settlement Completed

Staff Profile

Staff Profile - Google Chrome

bcrecdgp.ac.in/hr/Forms/FrmAddEmployeeInfo.aspx?Type=1

Add New Employee

Import from Interview

Next

General Detail

Academic Qualification

Research

Experience

Events

Publication

Personal

Statutory info

Documents

Name:

Employee code:

ACADEMIC QUALIFICATION

Academic Qualification

Name of Institution

Name of Institution

Year of pass

0

Percent / CGPA

0

Grade

Grade

Specialization

Specialization

ADD

Added Qualification(s)

Type here to search

13:49
01-10-2020

Staff Profile

| General Detail |
| Academic Qualification |
| Research |
| Experience |
| Events |
| Publication |
| Personal |
| Statutory info |
| Documents |

Add New Employee   **Import from Interview**   **Next**

Name:

Employee code:

RESEARCH

Research Type

Research Type

Description

Description

ADD

Added Research(s)

Save & Continue   **Close**   **Submit**   Search   **Next**

bcrecdgp.ac.in/hr/Forms/FrmAddEmployeeInfo.aspx?Type=1

Staff Profile

General Detail

Academic Qualification

Research

Experience

Events

Publication

Personal

Statutory info

Documents

Add New Employee   Import from Interview   Next

Name:

Employee code:

EXPERIENCE

Organisation

Organisation

Designation

Designation

From Date:

dd/mm/yyyy

To Date:

dd/mm/yyyy

ADD

Added Experience(s)

Save & Continue   Close   Submit   Search   Next

Type here to search

13:50
01-10-2020

Staff Profile

Add New Employee | Import from Interview | Next

Name:

Employee code:

EVENTS

Event Type | Event Name | Topic | Organised By

Event Type | Event Name | Topic | Organised By

From Date: | Venue

DD/MM/YYYY | Venue

To Date:

DD/MM/YYYY | ADD

Added Seminar(s)

General Detail
Academic Qualification
Research
Experience
Events
Publication
Personal
Statutory info
Documents

Save & Continue | Close | Submit | Search | Next

Staff Profile

Add New Employee   Import from Interview

Next

Name:

Employee code:

Publication

Publication Type

Publication Type

Publication Date

Publication Date

Publication description

Publication description

Impact Factor

Impact Factor

ADD

Added Publication(s)

Save & Continue   Close   Submit   Search

Next

Type here to search   ENG   13:51   01-10-2020

bcrecdgp.ac.in/hr/Forms/FrmAddEmployeeInfo.aspx?Type=1

Staff Profile

| General Detail |
| Academic Qualification |
| Research |
| Experience |
| Events |
| Publication |
| **Personal** |
| Statutory Info |
| Documents |

Add New Employee   **Import from Interview**   **Next**

Name:

Employee code:

PERSONAL DETAILS:-

Fathers Name:

Mothers Name:

DOB:

dd/mm/yyyy

Marital Status

Spouse Name

No Of Children

0

Present Address:

Permanent Address:

If Physically Challenged:

Date of Retirement:

Blood Group:

Select Gender:

Nationality:

Religion:

category:

PassPort No:

Place Of Issue:

Date Of Issue:

Date of Expiry:

Type here to search

ENG

13:52
01-10-2020

Staff Profile

Add New Employee | **Import from Interview** | **Next**

- General Detail
- Academic Qualification
- Research
- Experience
- Events
- Publication
- Personal
- Statutory info
- Documents

Name:

Employee code:

Satutory Info

PAN:

ESI:

Bank Name:

Bank Account No:

IFSC code:

Aadhar No:

EFF no:

UAN no:

Save & Continue | **Close** | **Submit** | Search | **Next**

bcrecdgp.ac.in/hr/Forms/FrmAddEmployeeInfo.aspx?Type=1

Staff Profile

| General Detail |
| Academic Qualification |
| Research |
| Experience |
| Events |
| Publication |
| Personal |
| Statutory info |
| Documents |

Add New Employee **Import from Interview** **Next**

Name:

Employee code:

DOCUMENTS (File size should not be more than 800kb in size)

Photo :
Choose File No file chosen

Upload CV :
Choose File No file chosen

Appointment Letter:
Choose File No file chosen

Personal Data Form:
Choose File No file chosen

Marksheet/Degree Certificate:
Choose File No file chosen

Address Proof:
Choose File No file chosen

Recommendation sheet:
Choose File No file chosen

Management Approval:
Choose File No file chosen

Joining Letter:
Choose File No file chosen

Confirmation Letter:
Choose File No file chosen

Appraisal sheet:
Choose File No file chosen

Increament Letter:
Choose File No file chosen

Promotion Letter:
Choose File No file chosen

Resignation Letter:
Choose File No file chosen

Paper Written:
Choose File No file chosen

Remarks:

Type here to search

ENG
13:53
01-10-2020

Publication

Personal

Statutory info

Documents

BCR/ENGG/T/230

GENERAL DETAIL

Department:

CE

Designation:

Assistant Professor Grade I

Profession Type

Teaching

Highest Qualification:

B.Tech

Staff Type:

Date Of joining:

27/08/2014

Due Date Of Confirmation:

01/01/1900

Date Of Confirmation:

27/01/2018

Appointment Type:

Full Time

Employee Status:

◉ Probation ○ Confirmed

Current Status:

Confirmed

☐ Resigned/Retired ?

Accounts Settled:

◉ Settlement Pending ○ Settlement Completed

Save & Continue   Close   Submit   Search   Next

Staff Profile

General Detail

Academic Qualification

Research

Experience

Events

Publication

Personal

Statutory info

Documents

Add New Employee **Import from Interview** **Next**

Name:

SHOVAN ROY

Employee code:

BCR/ENGG/T/230

ACADEMIC QUALIFICATION

Academic Qualification

Name of Institution

Name of Institution

Year of pass | Percent / CGPA | Grade | Specialization

0 | 0 | Grade | Specialization | **ADD**

Added Qualification(s)

Delete	Qualification	Institution
Delete	M.Tech	NERIST
Delete	DIPLOMA	Jalpaiguri Polytechnic Institute
Delete	X	WBBSE
Delete	B.E.	SRKNEC (Nagpur University)

First | Prev | 1/NaN | Next | Last

Staff Profile

Add New Employee | Import from Interview | Next

Name:

SHOVAN ROY

Employee code:

BCR/ENGG/T/230

EXPERIENCE

Organisation

Organisation

Designation

Designation

From Date:

dd/mm/yyyy

To Date:

dd/mm/yyyy

ADD

Added Experience(s)

Delete	Organisation Type	Designation
Delete	IMPSCET Malda	Assistant Professor
Delete	Dr. B. C. Roy Engineering College	Assistant Professor

First | Prev | 1/NaN | Next | Last

Navigation (left panel)

- General Detail
- Academic Qualification
- Research
- Experience
- Events
- Publication
- Personal
- Statutory Info
- Documents

bcrecdgp.ac.in/hr/Forms/FrmAddEmployeeInfo.aspx?Type=1

Staff Profile

| General Detail |
| Academic Qualification |
| Research |
| Experience |
| Events |
| Publication |
| Personal |
| Statutory Info |
| Documents |

Add New Employee   **Import from Interview**   **Next**

Name:

SHOVAN ROY

Employee code:

BCR/ENGG/T/230

EVENTS

Event Type	Event Name	Topic	Organised By
Event Type	Event Name	Topic	Organised By

From Date:

DD/MM/YYYY

Venue

Venue

To Date:

DD/MM/YYYY

ADD

Added Seminar(s)

Delete	Event	Description	Topic	Or
Delete	SEMINAR	Short Course on Soil-Structure Interacti	Soil-Structure Interaction: Computer Ap	IIT
Delete	SEMINAR	Short Term Training Pogramme on Con	Computational Fluid Dynamics	MN
Delete	SEMINAR	One Week Short Term Training Progran	Applied Finite Element- Theory and Pra	NIT

Type here to search

13:56
01-10-2020

bcrecdgp.ac.in/hr/Forms/FrmAddEmployeeInfo.aspx?Type=1

Staff Profile

| General Detail |
| Academic Qualification |
| Research |
| Experience |
| Events |
| Publication |
| Personal |
| Statutory info |
| Documents |

Add New Employee   **Import from Interview**   **Next**

Name:

SHOVAN ROY

Employee code:

BCR/ENGG/T/230

Publication

Publication Type

| Publication Type ▾ |

Publication Date

| Publication Date |

Publication description

| Publication description |

Impact Factor

| Impact Factor |

ADD

Added Publication(s)

Delete	Publication Type	Description	Date Publ.	Im
Delete	International	Roy, S., Ghosh, V., Dey, S., Vimmadi, S., Banik, A. K. ",	31/10/2016	1.4

Type here to search

13:57
01-10-2020

Staff Profile

- General Detail
- Academic Qualification
- Research
- Experience
- Events
- Publication
- **Personal**
- Statutory info
- Documents

[Add New Employee] [Import from Interview] [Next]

Name:
SHOVAN ROY

Employee code:
BCR/ENGG/T/230

PERSONAL DETAILS:-

Fathers Name:
FULEN ROY

Mothers Name:
ANITA ROY

DOB:
01/11/1986

Marital Status
SINGLE

Spouse Name

No Of Children
0

Present Address:
C/O SUPRIYA PAL
FLAT NO AG 1, ALLINGAN APARTMENT
STEEL PARK, DURGAPUR 713206

Permanent Address:
S/O FULEN ROY
GHOSH PARA (PANDA PARA)
PO: JALAPIGURI

If Physically Challenged:
NO

Date of Retirement:
01/01/1900

Blood Group:
O+

Select Gender:
MALE

Nationality:
INDIAN

Religion:
HINDU

category:
SC

PassPort No:

Place Of Issue:

Date Of Issue:

Date of Expiry:

🔒 bcrecdgp.ac.in/hr/Forms/FrmAddEmployeeInfo.aspx?Type=1

Staff Profile

Add New Employee	**Import from Interview**	**Next**

General Detail

Academic Qualification

Research

Experience

Events

Publication

Personal

Statutory info

Documents

Add New Employee   **Import from Interview**   **Next**

Name:

SHOVAN ROY

Employee code:

BCR/ENGG/T/230

Satutory Info

PAN:

BKBPR1308C

ESI:

Bank Name:

AXIS BANK

Bank Account No:

914010037154850

IFSC code:

UTIB0000213

Aadhar No:

907811277266

EFF no:

WBDGP00391160000000772

UAN no:

1.00543E+11

Save & Continue   **Close**   **Submit**   Search   **Next**

Type here to search

13:57
01-10-2020

Login page

BRANCH CODE	BRANCH NAME
BCR001	DR.B.C.ROY ENGINEERING COLLEGE, DURGAPUR
BCR002	DR.B.C.ROY COLLEGE OF PHARMACY & ALLIED HEALTH SCIENCES
BCR003	DR.B.C.ROY ENGINEERING COLLEGE ACADEMY OF PROFESSIONAL COURSE
BCR004	DR.B.C.ROY POLYTECHNIC

Selection of branch the given list (Group of Colleges)

Selection of financial year from the given list

Main menu

Different available options under financial management tab

Different available options under report section

Preparation of cash voucher

Approval of cash voucher

Bank reconciliation

Voucher print

Trial balance

Balance sheet generation

Purchase bill booking

Service bill booking

Student Fee Collection

Login page

BRANCH CODE	BRANCH NAME
BCR001	DR.B.C.ROY ENGINEERING COLLEGE, DURGAPUR
BCR002	DR.B.C.ROY COLLEGE OF PHARMACY & ALLIED HEALTH SCIENCES
BCR003	DR.B.C.ROY ENGINEERING COLLEGE ACADEMY OF PROFESSIONAL COURSES
BCR004	DR.B.C.ROY POLYTECHNIC

Selection of branch the given list (Group of Colleges)

Selection of financial year from the given list

Student fee challan option

Student fee challan generation by including the required details

DR.B.C.ROY ENGINEERING COLLEGE, DURGAPUR

JEMUA ROAD, FULJHORE,DURGAPUR-713206, WEST BENGAL

Phone: (0343) 250 1353, Fax: (0343) 250 4059, Email: info@bcrec.ac.in

ACKNOWLEDGEMENT OF RECEIPT

Date - 10/07/2020

We hereby acknowledge the receipt of Rs 43,450.00 (Rupees Forty Three Thousand Four Hundred Fifty Only) in favour of DR.B.C.ROY ENGINEERING COLLEGE, DURGAPUR from ABHISHEK SHYAM Roll No-1902063 Deptt.-B.Tech(Mechanical Engineering) towards Admission/Semester Fee for (3rd).

Details of receipt

Mode	Inst.No	Date	On Bank	Amount
GCC	004682	10/07/2020	STATE BANK OF INDIA	43450.00

This is a system generated receipt and require no signature.

Report generation

Purchase
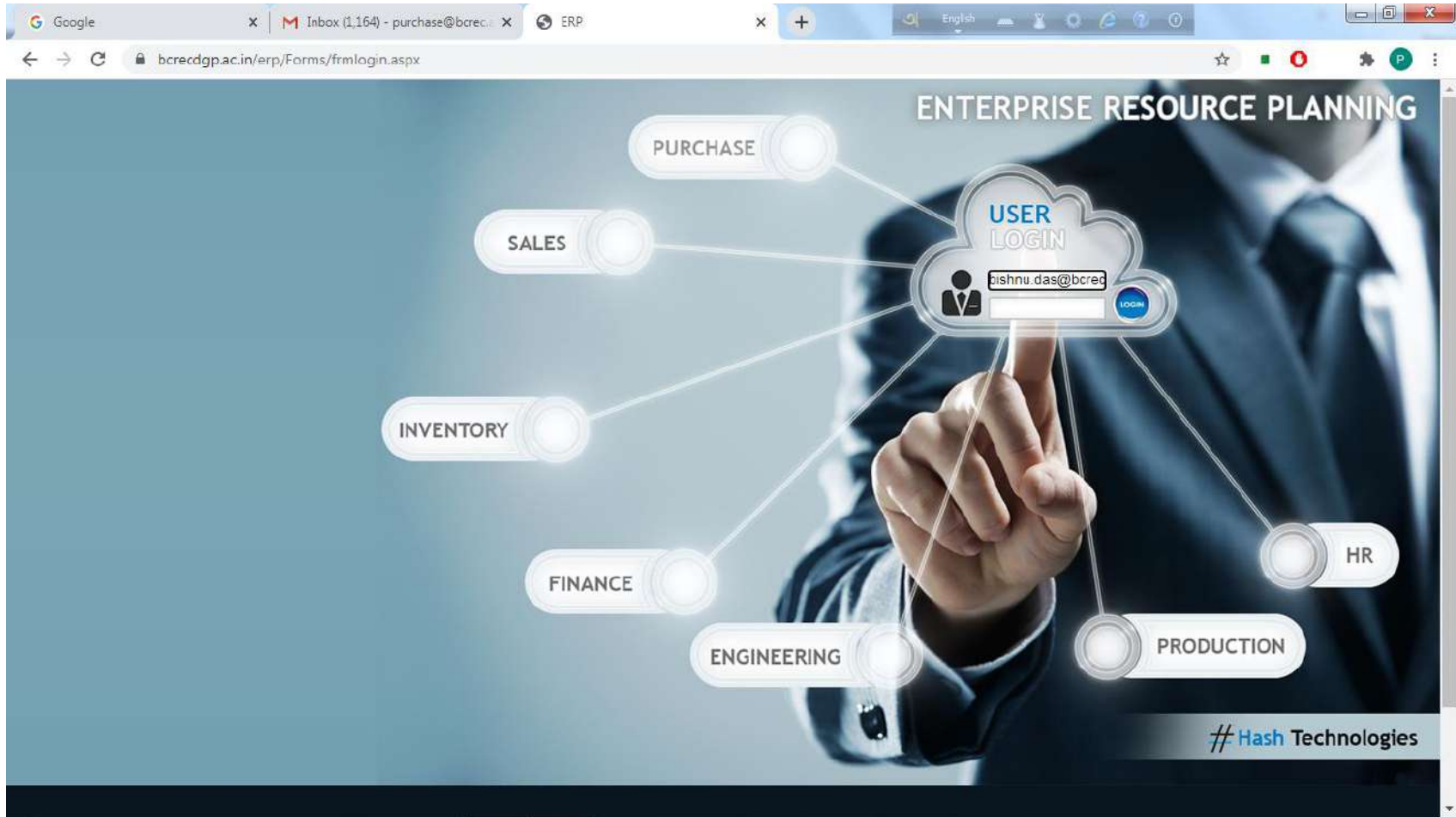
Login page
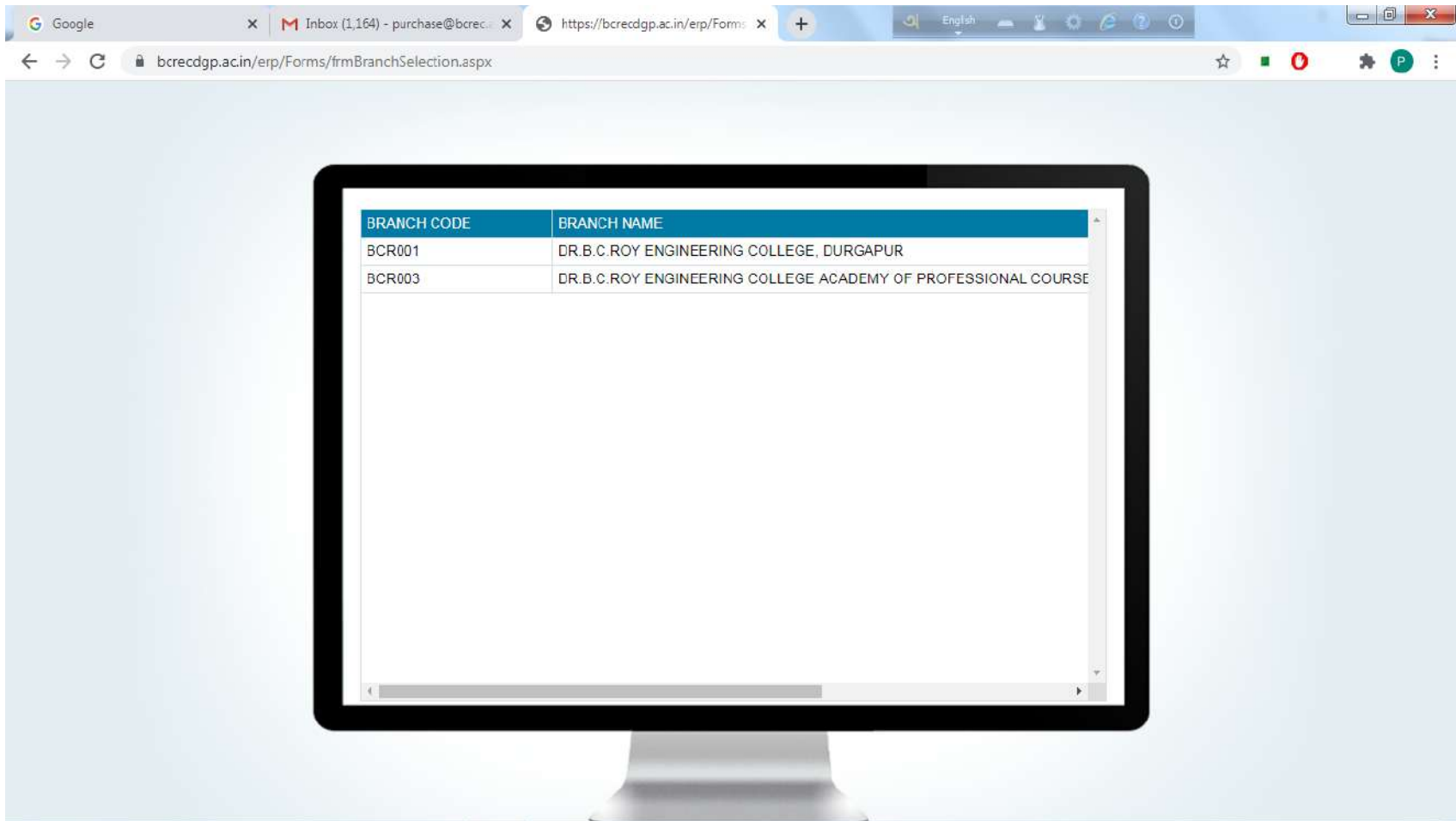
Selection of college from the given list

Different options available in the materials management tab

Different options available in the transactions tab

Different options available in the reports tab
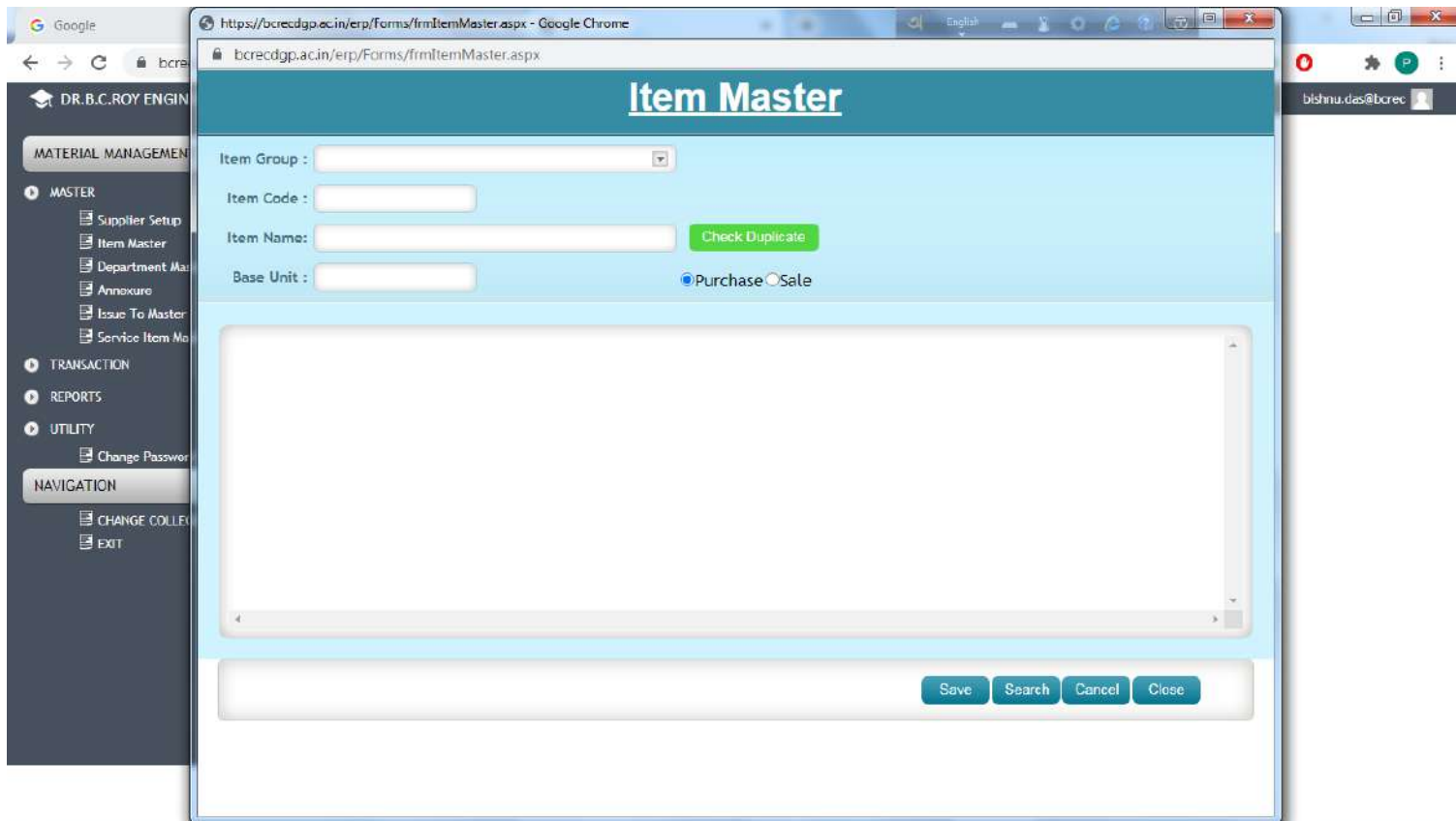
Entry of the item in the tab item master

Purchase order generation

PURCHASE ORDER

Page 1 of 1

DR.B.C.ROY ENGINEERING COLLEGE, DURGAPUR

JEMUA ROAD, FULJHORE,DURGAPUR-713206, WEST BENGAL

Phone: (0343) 250 1353, Fax: (0343) 250 4059, eMail: info@bcrec.ac.in

Order No: PO/BCREC/00036/19-20

Date: 24/12/2019

Vendor Detail :

French Electric Corporation

P-40, India Exchange Place, Kolkata 700001

Phone: 9903522209

Fax:

Email: frenchelectric786@gmail.com

Website:

SST/VAT No.: 19AANPU8434B1ZB

CST No.:

FOR CHITTARANJAN BOY'S HOSTEL, AUROBINDO BOY'S HOSTEL, NIVEDITA GIRL'S HOSTEL, MOTHER TERESA GIRL'S HOSTEL AND VIDHYASAGAR BHAWAN.

SL	Item Code & Desc	Quantity	Unit	Rate	Amount	Gross Amount
1	FAN EXHAUST-18" Crompton Make Heavy Duty Exhaust 18" Fan Indent No: IND/BCREC/00011/19-20	5.000	PCS	3900.000	19500.00	
	Net Amount:-					19,500.00
	Total Item Value:-					19,500.00
	SGST-BILLWISE	+		9.00		1,755.00
	CGST-BILLWISE	+		9.00		1,755.00
	Grand total:-					23,010.00

In Words-Rupees: Twenty Three Thousand Ten Only

Delivery Schedule

26/12/2019

FAN EXHAUST-18"   PCS   5.000

TESRMS & CONDITIONS

Delivery : Within 5 days from the date of receipt of Order at our college campus .

BISHNU DAS   BISHNU DAS

Prepared By   Approved By   Receipt By

Generated purchase order

Sub-legder tab

Generated service order

ERP - Student Admission Screen Shots

Admission portal

New registration

Application status
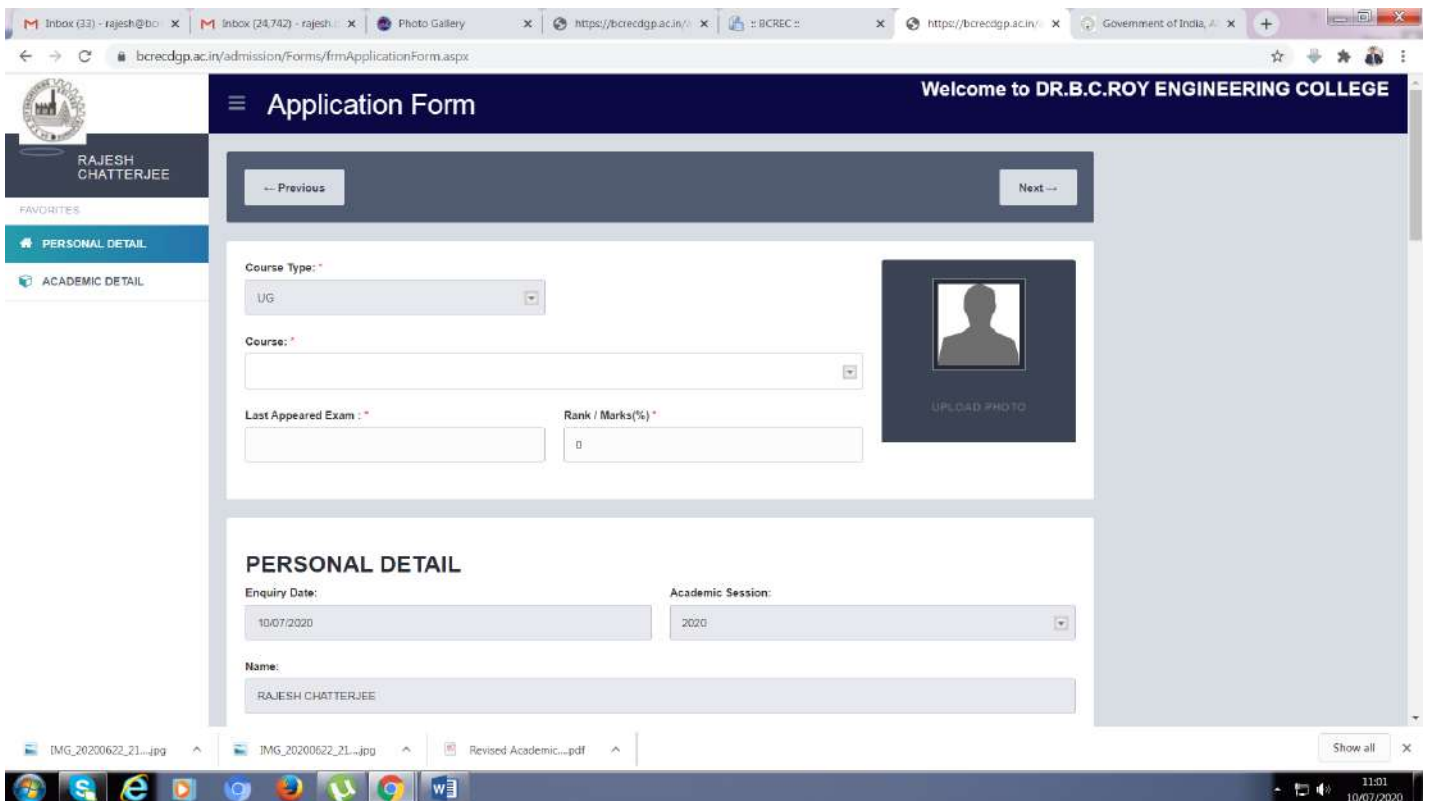
Application form

Application form (contd.)

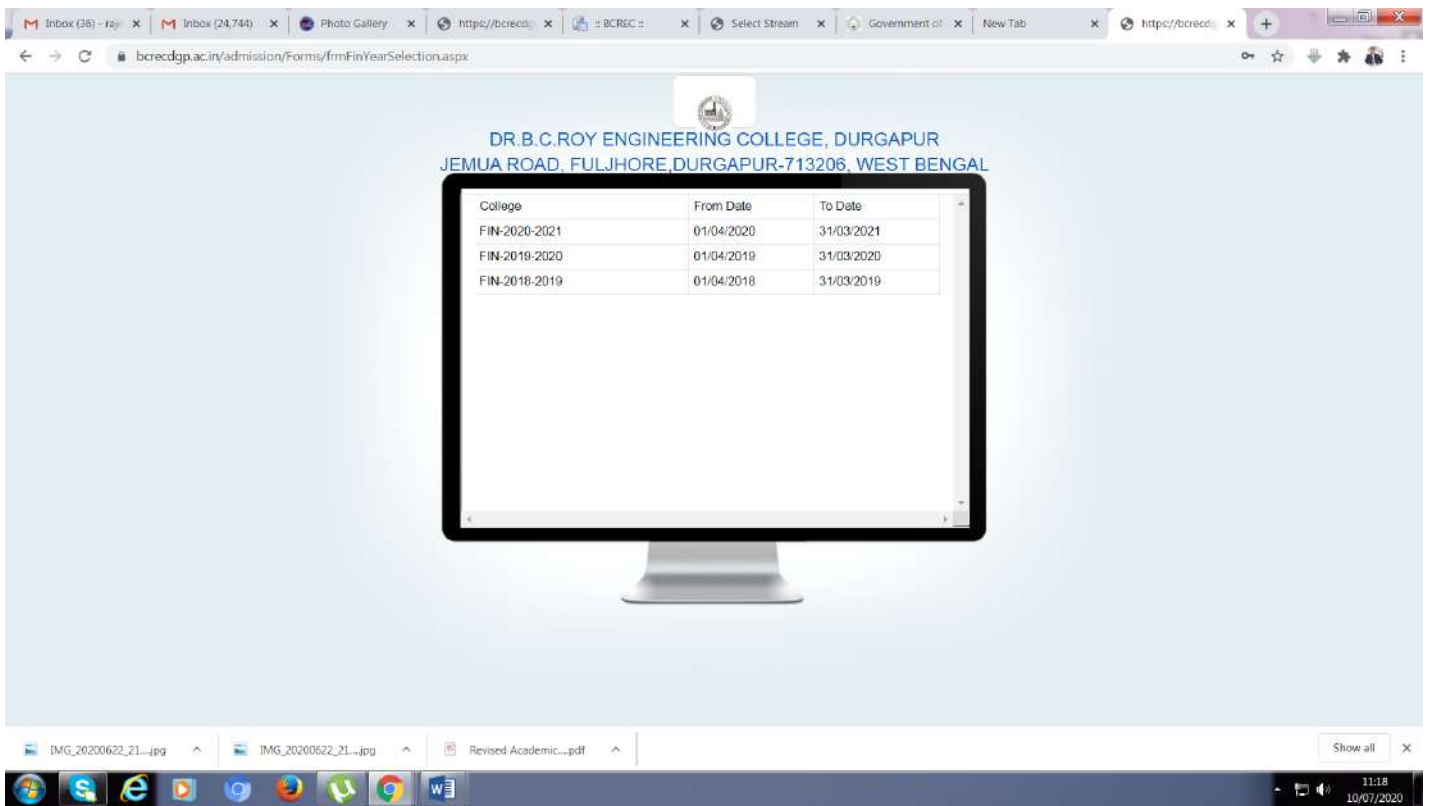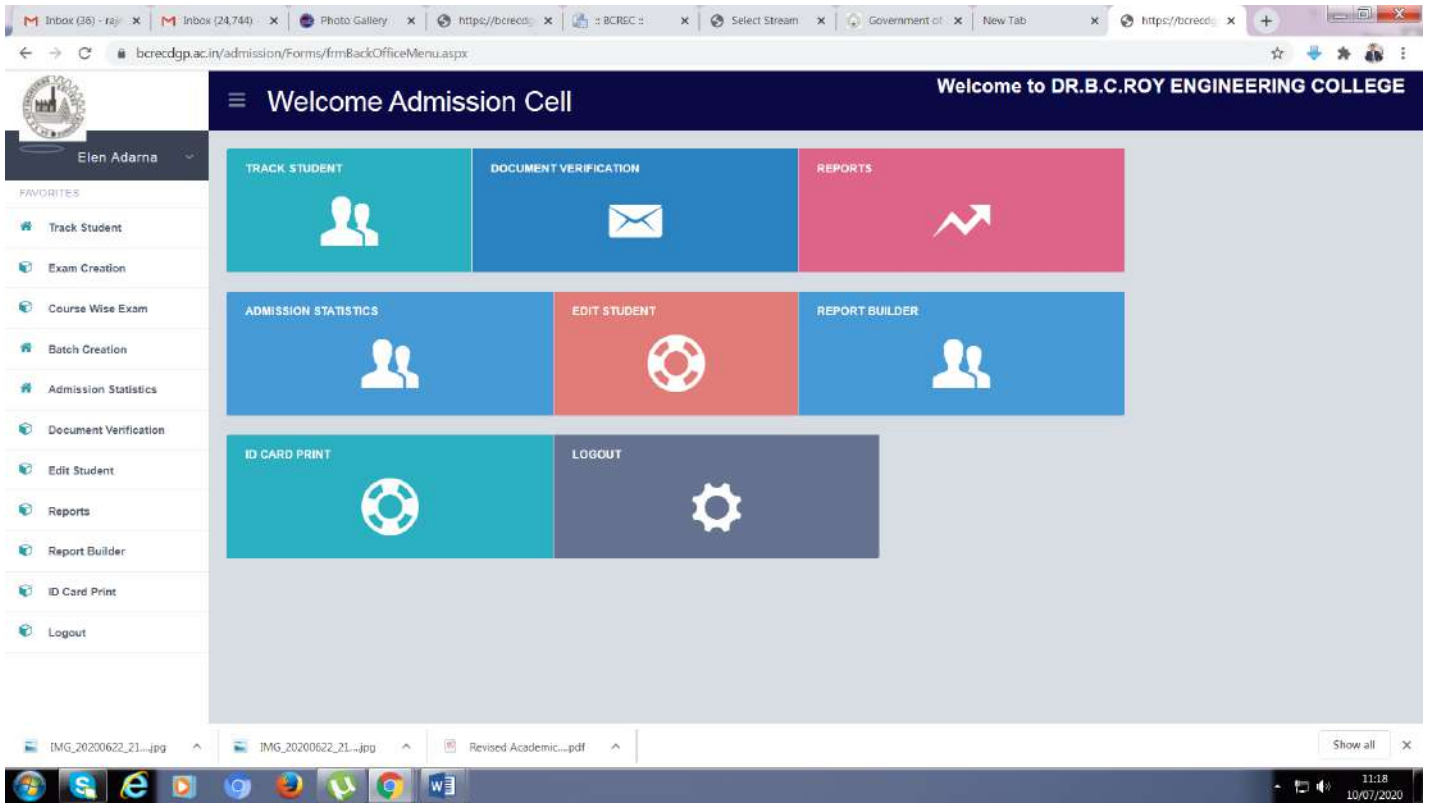Application form (Contd.)

Application form (Contd.)

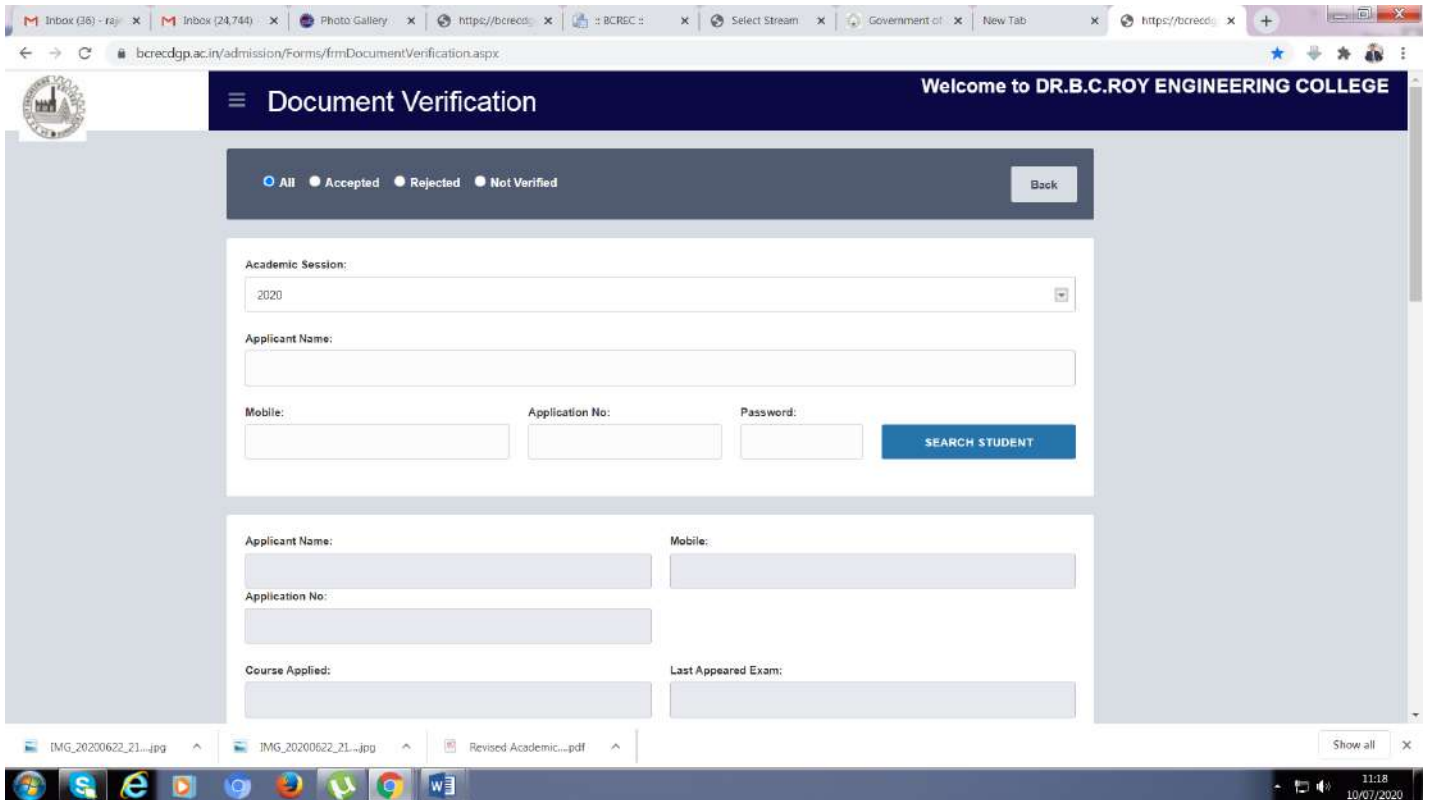Application status (Filled in application form status)

Admin interface for verificattion of admission form

Selection of the year from the given list

Entering for the document verification

Verification of documents

Verification of documents (Contd.)

Verification of documents (Contd.)

Final approval of document verification