**4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

* Institute continuously strives to meet the growing needs of the academics making available adequate physical infrastructure and constantly upgrading facilities in order to provide a good teaching learning environment.
* Academic Council/IQAC convenes regular meetings to assess the infrastructural facilities and requirements. In order to ensure maintenance and optimum utilization, various systems and procedures are established so as to benefit all the stakeholders.
* Administrative officer of the Institute oversees the campus maintenance which includes buildings, classrooms, laboratories, hostels, playground, lawns etc. Cleaning, Dusting, Sweeping and Mopping, Maintenance of Garden, Pest control, entire campus snag work etc. is undertaken daily by the housekeeping staff. Institute has a workforce of Carpenters, Masons, Electricians and Plumbers for repair work.
* CCTV cameras have been placed at strategic places to help in maintaining discipline and a sense of security, in addition to Security Guards hired through an external private agency. The Institute has deployed Fire Alarm Systems too.
* Files relevant to Library and Library services are well maintained and labelled for easy access.
* Periodic servicing and calibration of equipment/instruments are carried out in all the laboratories.
* System Administrator is responsible for the maintenance of computers and IT facilities.