

DR B C ROY ENGINEERING COLLEGE, DURGAPUR  
CENTRAL LIBRARY

No. BCR/LIB/20/Budget


Date: 16 .06.2022

Sub: Budget Estimates for the academic year 2022-2023

Budget Estimates of the Central Library for the academic year 2022-2023 has been prepared keeping in view the nascent and updated requirements and changed expectations of the library clientele. It contains proposals for additional expenditure for a number of new items as well as enhanced expenditures for already existing items, the reasons being changes in the syllabi, introduction of new courses, stipulations laid out by accreditation/affiliating bodies, increased costs of provision of facilities, and the like.

A total budget estimate for the academic year 2022-2023 is calculated as **Rs. 39,42,000/- Rupees thirty nine lakh forty two thousand only).**

Placed for kind appraisal and approval of hon'ble authorities concerned.

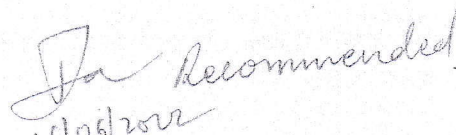
  
(Dr Subal Chandra Biswas)  
Librarian  
Dr B C Roy Engineering College  
Durgapur 713206

Enclosure: As above.

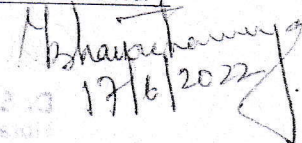
Submitted to Principal Sir  
for kind perusal & Recommendation.

Vice-Principal  16/6/2022

Principal

  
16/06/2022

General Secretary

  
17/6/2022

Dr B C Roy Engineering College  
Durgapur-713206



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CENTRAL LIBRARY**

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Date: 16 .06.2022

Sub: Budget Estimates for the Academic Year 2022 – 2023  
(July 2022 – December 2022 and January 2023 – June 2023.)

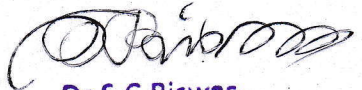
As in previous years, the budget estimates for the Central Library, Semester-wise (Odd Semester 2022 and Even Semester 2023) as detailed below is submitted for kind consideration and necessary approval of the authority(s) concerned:

**Part A**

July 2022 – December 2022

<b>Sr. No.</b>	<b>Item</b>	<b>Amount (in INR)</b>
i.	Books for Book Bank	450000.00
ii.	Books for Central Library, M Tech and R & D standard books	350000.00
iii.	Annual subscription to AICTE mandated Online Bibliographic Databases (Total 02 database)	1305000.00
iv.	Annual subscription to Indian print journals	65000.00
v.	Binding of books	30000.00
vi.	Annual Institutional Membership subscription to DELNET	15000.00
vii.	Purchase of 5 nos. of i3 desktop computers with ancillary peripherals	270000.00
viii.	Purchase of Barcode Printer and Scanner including Stationery	35000.00
ix.	Annual subscription to anti-plagiarism checking software	200000.00
x.	Koha LMS software installation, training and maintenance	50000.00
xi.	Contingent expenditure including expenses on consumables, printing of library stationery items, etc	20000.00
	<b>Total =</b>	<b>27,90,000.00</b>

**Note:** Serial no. vii-xi are new entries.

  
**Dr S C Biswas**  
Librarian  
Central Library  
Dr B C Roy Engineering College  
Durgapur-713206



## Part B

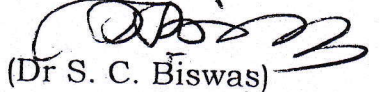
January 2023 – June 2023

Sr. No.	Item	Amount (in INR)
i.	Books for Book Bank	600000.00
ii.	Books for Central Library, M Tech and R & D standard books	400000.00
iii.	Libsys Software Support Service	20000.00
iv.	AMC for photocopying machine	12000.00
v.	Binding of Books	30000.00
vi.	Annual subscription to Indian print magazines	25000.00
vii.	Contingent expenditure including expenses on consumables, printing of library stationery items, etc	20000.00
viii.	1.5 Ton 5 Star Split AC for the office of the Librarian	45000.00
	<b>Total =</b>	<b>11,52,000.00</b>

**Note:** Item no. vi is already being approved by the authorities for the 2022-23 academic year. Item no. vii-viii are new entries.

**Grand Total (A + B):**

Rs. 27,90,000 + Rs. 11,52,000 = **Rs. 39,42,000/-**

  
(Dr S. C. Biswas)  
Librarian BISWAS  
Librarian  
Dr B C Roy Engineering College  
Durgapur 713206

**Notes:**

1. Proposed expenditures as shown are only estimates and there may be hikes from the estimates depending on upward swing in prices of books/journals as well as exchange rate of foreign currencies especially US Dollar.
2. In view of opening of two new courses from the academic year 2021-2022, viz., Computer Science & Design and Artificial Intelligence & Machine Learning plus one new course in Data Science from the academic year 2022-2023 coupled with changes in syllabi of many exiting courses, the budget estimates for Book Bank and Central Library have been increased by Rs.150,000/- and Rs. 50,000/-, respectively.
3. Renewals of annual subscriptions to online databases/Indian journals are to be made in advance by November/early December 2022 so that the subscriptions do not get discontinued for non-payment in advance. The library proposes to subscribe to 02 (two) packages of e-journals this academic year.



4. AMC for photocopier machine is to be done in advance by February 2023.
5. Annual subscription fee for DELNET is to be paid by July 2022.
6. A number of desktop PCs (including the one used as server) presently available in the library are outdated and unsuitable for running modern software. These need to be replaced in a phased manner. In the present budget an amount of Rs. 270,000/- has been proposed for this purpose.
7. We have taken an initiative recently to barcode the Book Bank books, so that, the automated book issue system could be introduced there as well. For this purpose, we need to purchase one additional set of barcode printer and scanner. For this purpose an additional amount of Rs. 35,000/- has been sought in the budget.
8. The library has been advised to procure anti-plagiarism checking software in order to ensure academic integrity in the intellectual property outputs in the campus. For this purpose an additional amount of Rs. 200,000/- has been sought in the budget as an initial expenditure.
9. At present, the Librarian has no office support. All the office work relating to seeking book requisitions from various departments (both BCREC and BCREC-APC), verifying those with the existing stock, checking the availability of books in the market, placing orders to the vendors for books, journals (both online and print) and magazines, sending the bills to the accounts dept for payment, attending to users' queries, etc including printing, scanning, photocopying, and filing of various documents are done by the Librarian himself. The work becomes very difficult in hot and sultry weather. That is why proposal for installation of one AC is included in the budget estimates.

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**Dr S C Biswas**  
Librarian  
Central Library  
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