



Dr. B. C. ROY ENGINEERING COLLEGE, DURGAPUR

(Approved by AICTE & Affiliated to MAKAUT, WB)

CAMPUS : JEMUA ROAD, FULJHORE, DURGAPUR-713206 (W.B.), INDIA
☎: (0343) 250-1353/4106/4121/4245/8800443456, Fax : (0343) 250-4059
E-mail : info@bcrec.ac.in • Website : www.bcrec.ac.in

M/s RASANA,
Flat No. 8, Vijay Jyoti Apartments,
Mamra Bazar, Durgapur – 713206.

M/s ANUSTHAN,
44, Rabindra Sarani, Srinagar Pally (B Zone)
Durgapur – 713213.

M/s NEW DURGAPUR CANTEEN CUM CATERER
11/2, Rana Pratap Road, A – Zone,
Durgapur – 713204.

BCR/Catg/36/ 10083

3rd November, 2021

Dear Sir/Madam,

Sub: Contract for providing Meal services at Hostels within College premises {Dr. B.C. Roy Engineering College, Jemua Road, Fuljhore, Durgapur & Dr. B.C. Roy College of Pharmacy and Allied Health Sciences/Dr. B.C. Roy Polytechnic, Bidhan Nagar, Durgapur}.

Please refer to the discussions held during the joint meet of College Management and the Catering firms on 29th October, 2021.

The College Authorities have agreed to enhance the Meal rate (Morning Tea/Breakfast/Lunch/Evening Snacks/Dinner) per diem per student by fifteen percent (15%) with effect from the ensuing Odd semester (November 14th, 2021 and shall remain valid until 30th June, 2022).

The rates enhanced are as follows:

Sl. No.	Current Rate as on 2019	Enhanced Rate as on 2021	Applicability	Caterer
1.	Rs. One Hundred and Ten (Rs. 110)	Rs. One Hundred and Twenty seven (Rs 127)	Satyen Bose, Aurobindo & Chittaranjan Hall Of Residences within BCRC Campus. Vivekananda Hall of Residence at BCRCP & AHS.	M/s ANUSTHAN at BCRC New Durgapur Canteen Cum Caterer for Vivekananda Hostel for Boys at BCRCP & AHS.
2.	Rs. One Hundred and Five (Rs 105)	Rs. One Hundred Twenty One (Rs 121)	Mother Teresa Hall of Residence and Nivedita Hall of Residence within BCRC campus. Sarada Girl's Hostel at BCRCP & AHS/BCRCP.	M/s RASANA M/s Durgapur Canteen Cum Caterer at BCRCP Campus.

Dr. B. C. ROY ENGINEERING COLLEGE, DURGAPUR

(Approved by AICTE & Affiliated to MAKAUT, WB)

CAMPUS : JEMUA ROAD, FULIHORE, DURGAPUR-713206 (W.B.), INDIA

☎ : (0343) 250-1353/4106/4121/4245/8800443456, Fax : (0343) 250-4059

E-mail : info@bcrec.ac.in • Website : www.bcrec.ac.in

General Conditions for the Award of Contract:

1. The Caterers must be in possession of Valid Licences for commencement of Business as Food Business Operator issued by the Department of Health and Family Welfare, Govt. of West Bengal and conforming to FSSAI requirements.
2. Certificate of Enlistment from the Durgapur Municipal Corporation and /or Gram Panchayat for commencement of Trade.
3. Must adhere to the Food Safety and Standards Act, 2006 which inter-alia mandates:
 - i. As a food business operator, it is the responsibility of the Operator to ensure that no food articles, preservatives, additives shall be used which is considered "unsafe", "sub - standard", "misbranded" or "adulterated".
 - ii. The Operator shall furnish in writing a guarantee that no unsafe ingredients have been used in the preparation of food items ; and ensure that the purchase of raw materials like spices, oil, milk, meat and other edibles are against cash memo/invoices.
 - iii. The Food Operator must not employ any person suffering from infectious or contagious diseases.
 - iv. The Caterer shall be liable for negligence in the use of ingredients and service of food to the students that may result in sickness and eventual hospitalization of the student - consumer. Adequate penalty, including hospitalisation charges may be imposed by the College authorities for such negligence.
 - v. Each Hostel has been provided with food preparation area/washing bays and preparation of food for Hostel Boarders must be made at the specific location.
 - vi. Food preparation area(s) must be kept clean and dirt and spot free. Prepared meals must always be kept under cover to prevent vector - borne diseases.
 - vii. Mechanisation of food preparation must be ensured - Roti making machines, vegetable peelers and grinders must be utilised. Perishable raw materials must be stored in refrigerated condition.
 - viii. LPG burners must be used to keep the area smoke free.
 - ix. Left over food articles must not be served to the student- boarders under any circumstances.
 - x. Adequate man power must be deployed for preparation of food at the allotted locations and for serving of food to student boarders. Lack of man power may result in delay to food services and subsequent late reporting by students to academic activities. In the current pandemic, food servers must wear head caps, masks, hand gloves and put on aprons before serving food to the boarders.
 - xi. The College Authorities may inspect the prepared food through designated officials and have the food analysed by responsible authorities.
 - xii. The Caterers must adhere to Statutory obligations regarding admissibility of minimum wages as specified by the Labour Commissioner, Govt. of West Bengal and extend facilities of ESI/PF as per the Directives of the Govt. (Central or State) from time to time.
 - xiii. GST, at the applicable rate shall be borne by the College Authorities.
 - xiv. Food shall be served only in the dining area and no room services shall be entertained. Food shall not be served to any outsider, unless advised by the College Authorities. The Security personnel deployed at the Hostels are at liberty to prevent unauthorised entry.
 - xv. Meal/Breakfast timings shall be adhered to and room for food preparation, washing bays, water and electricity shall be provided by the College. No additional space will be provided and sub contracting shall be discouraged.
 - xvi. Pro rata payments at the rate of 60:40 percentage ratio (60% payable to the Food Operator and 40% shall be absorbed by the College Authorities) shall be admissible to off set labour wages and other incidental payments incurred by the Caterer during the days Colleges remain closed.

Bhattacharya

Dr. B. C. ROY ENGINEERING COLLEGE, DURGAPUR

(Approved by AICTE & Affiliated to MAKAUT, WB)

CAMPUS : JEMUA ROAD, FULJHORE, DURGAPUR-713206 (W.B.), INDIA
☎ : (0343) 250-1353/4106/4121/4245/8800443456, Fax : (0343) 250-4059
E-mail : info@bcrec.ac.in • Website : www.bcrec.ac.in

- xvii. If the Caterer resorts to storage of alcoholic/narcotic substances of student boarders at any of the storage points, this Contract shall be summarily terminated and appropriate action, deemed fit will be taken against the errant Caterer.
- xviii. The Caterer must notify periodically(after every 15 days) of student boarder who are remaining absent and not consuming food at the Hostels and their food shall not be prepared to minimise wastages. If the student boarder subsequently returns to the Hostel, the Deputy Campus Administrator, Wardens/Matrons shall notify the Caterers to resume their meal services.
- xix. Minor repairs/maintenance shall be the responsibility of the Caterer. College Authorities shall only undertake major repairs/re modification jobs as needed.

4. Menu Calendar:

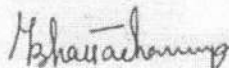
The Food Operators may prepare a day – wise Menu calendar in consultation with the Campus Administrator, Hostel Superintendents and student boarder representatives at each of the Hostels before commencement of each semester. The Menu Calendar so drawn shall be in vogue for at least one calendar month.

Quantity of basic items of food per student boarder for major meals like lunch and dinner shall be as follows:

- a. Cooked rice – 100 grams, second helping, if needed by any student shall be 40 grams
- b. Biscuits – 2 per student for morning tea. Biscuits provided must be FSSAI approved quality.
- c. Bhaji – 50 to 60 grams.
- d. One sabji with seasonal vegetables – 100 grams per student boarder.
- e. Fish – 80 grams, two days a week.
- f. Dal (Moong/Masoor/Arhar variety) – 50 grams.
- g. Mutton/Chicken – 100 grams per student boarder (four days a week).
- h. Egg curry – at least two eggs/per boarder, one day a week for lunch/dinner.
- i. For vegetarian boarders – Paneer at least 40 grams per student, Cauliflower/Cabbage/Rajmah/Dhoka/Peas curry – 75 grams per student boarder.
- j. Papad/Chutney/Pickles – Common for all.
- k. Breakfast – four slices of bread with butter/jam and omelette (or boiled/fried eggs) or puri and sabji and sweets, chapatti and sabji and sweets/seasonal fruits.
- l. Evening snacks – Idli/Dosa/Samosa/Bread (with butter or jam)/sweets and tea.

If the terms are acceptable to you, please sign the duplicate of this letter as a token of acceptance. Also please submit the Valid Licences for commencement of business as Food Business Operator issued by the Department of Health and Family Welfare, Govt. of West Bengal and Certificate for commencement of Trade for the year 2021 with the duplicate letter of acceptance.

Thanking you,
Yours faithfully



(Tarun Bhattacharya),
General Secretary,

Dr. B.C. Roy Engineering College, (Society), Durgapur.

Cc: Principal, BCREC/Director, BCRCP & AHS/Principal, BCRCP & AHS/Principal, APC/ Principal, BCRP/Registrar, BCREC/Registrar, BCRCP & AHS/Campus Administrator, BCREC/Hostel Superintendents of the seven hostels located at BCREC and BCRCP & AHS/Sr. Manager (Finance), BCREC, Sr. Manager (Admin), BCREC/ Asst. Proctor, BCRCP & AHS/Manager(Estate & Corporate Affairs), BCREC/Office Copy.